



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		VIDNYAN MAHAVIDYALAYA, MALKAPUR, DIST. BULDANA
• Name of the Head of the institution		Dr. Bhimrao Baldevrao Wankhade
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		07267223259
• Mobile No:		9422883075
• Registered e-mail		wankhadebb@gmail.com
• Alternate e-mail		vmvmlk1993@gmail.com
• Address		Nandura Road, Malkapur, Dist. Buldana
• City/Town		Malkapur
• State/UT		Maharashtra
• Pin Code		443101
2.Institutional status		
• Type of Institution		Co-education
• Location		Urban
• Financial Status		Grants-in aid

• Name of the Affiliating University	Sant Gadge Baba Amravati University, Amravati				
• Name of the IQAC Coordinator	Dr. Yogesh P. Patil				
• Phone No.	07267223259				
• Alternate phone No.	9226323928				
• Mobile	9226323928				
• IQAC e-mail address	iqacvmvmlk2014@rediffmail.com				
• Alternate e-mail address	yogeshppatil223@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.vmvmlk.org/Downloads/IQAC/AQAR Reports/AQAR 2020 21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.vmvmlk.org/Downloads/Academic Calender/Academic Calendar 2021 22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	Nil	2004	03/05/2004	02/05/2009
Cycle 2	B	2.53	2015	15/11/2015	14/11/2020
6.Date of Establishment of IQAC			06/10/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Conduction of Hands on training of college website workshop		
Submission of AQAR 2020-21		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. Academic Calendar: On the basis academic calendar of Sant Gadge Baba Amravati University, Academic calendar of college including working days, effective teaching days, examination days, admission days will be prepared at the beginning of session.	Academic calendar is made and displayed on college website
2. For smooth working various committees like admission, time table, discipline, sports, etc. will be established at the beginning of the session. Work load will be distributed through HOD to staff members. Teaching plans will be prepared by concerned teachers and will be discussed with student also.	Various committees worked smoothly during the year
3. Induction programme will be conducted at the beginning of session for new students to let them know about college and course and subject outcomes.	Induction program conducted successfully for the new students
4. Infrastructure : i. Renovation of ladies common room, toilet and existing building. ii. Construction of 2-3 classrooms, staff cabins and extension of drinking water facilities.	Renovation work is in progress
5. IQAC : To submit AQAR of the year 2021-22 and to face NAAC for cycle 3 in the session 2022-23.	AQAR is ready to submit
13. Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	

Name	Date of meeting(s)
College Development Committee	29/09/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	08/02/2022

15. Multidisciplinary / interdisciplinary

The vision of our institute is "A scientific and educational community that is open and welcoming, creative and adaptive and renowned for excellence in knowledge and skills." The institution offers CBCS for M.Sc. Chemistry course, Projects in Environmental Science are conducted in the area of community and engagement of value based towards the attainment of multidisciplinary education

After completion of B.Sc. course students has flexibility to do post graduation in the subject of their choice out of three major subjects opted by them. Institution undertakes multidisciplinary research in the area water, soil, phytochemistry, drug designing, antibacterial activities, etc. to find out solution to the society problems.

16. Academic bank of credits (ABC):

In year 2021-22 Sant Gadge Baba Amravati University has not implemented NEP. After instructions from university ABC will be implemented.

17. Skill development:

At institutional level college has taken some programmes for skill development of students specially to acquire Computer Knowledge. The institution provide value based education for development of human values, truth, peace, scientific temper, non- violence, life skills, citizenship values, etc. by taking various programmes such as Daily National Anthem, Arrangement of special camp at adopted village, Constitution Day, Science Day, etc.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Marathi and Urdu subjects are included in curricula. During 2021-22 syllabus taught to students by online and offline mode. Online mode by using zoom platform, videos, Google Classroom, etc. Teachers teach in English but whenever required they used local language like

Marathi and Hindi due to which students can understand in better way.

At B.Sc.-I level students has to opt English as compulsory language subject and Marathi or Urdu as second language. For promotion of Indian Art, culture and tradition, college conducts programmes like "Arts Exhibition", "Traditional Day Celebration", cultural programmes, etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The OBE model measures the progress of graduates in three parameters, through:

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs)

20.Distance education/online education:

In academic year 2021-22 Institute has emphasized on online education in view of NEP 2020. Various videos of subjects and topics were regularly posted on Google Classroom. Those are the efforts of Institute towards blended teaching-learning method in view of NEP 2020.

Extended Profile

1.Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	563
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	427
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	208
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	15
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	23
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	9
Total number of Classrooms and Seminar halls	
4.2	168 .18615
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	27
Total number of computers on campus for academic purposes	

Part B**CURRICULAR ASPECTS**

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Sant Gadge Baba Amravati University, Amravati from 1993. It only follows the university prescribed curriculum. For effective curriculum deliver every teacher prepares a semester wise teaching plan at the beginning of academic year. According to curriculum (syllabus) which is given by university, theory periods, practicals, tutorials and extra classes are taken by the faculty members (teachers) to complete curriculum within time. Each department prepares a course wise distribution plan at the beginning of every academic year. In the departmental meeting the syllabus is allotted to concerned teachers by HOD. Discussions are held on the methodologies to adopt for effective teaching and learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar:

University prepare academic calendar that specifies the duration of semester. On the basis of this university academic calendar, college prepares its self academic calendar for academic and other activities including conduction of continuous internal evaluation (CIE) through unit tests, home assignments, seminars, projects, group discussions, departmental study tours, etc. Number of days are allotted to the other work like admission, cultural, sports activities, university exams preparation, etc. along with effective teaching. The academic calendar is provided to each department at the beginning of the session so that there should be uniformity in planning the teaching and learning and other activities throughout the session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At B.Sc. II level, every student has to opt the subject environmental science which enables them to know the importance of pollution free atmosphere.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://feedback.vmvmlk.org/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

714

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

508

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Academic year 2021-22 was Covid pandemic affected. This year teaching-learning was through both online and offline mode. For accessing learning levels students were evaluated by giving them online and offline tests. From their results advanced learners and slow learners were find out. For the slow learner students simplified tests were repeated and through counseling their difficulties were solved. Data were collected from all subject teachers and according to their weak subject, online and offline guidance was given to the slow learners. Advanced learners were also asked to help the students for their weak subjects.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
563	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students of BSc-II, III and MSc compulsorily participate in seminars. Subject wise topic selection was allowed to the students. They presented their seminar in online and offline mode and after evaluation respective marks were given. The purpose of the seminar

was to get experience and participate in learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year for teaching-learning process, all the teachers used ICT tools. In general teachers used blended teaching methods. These methods are used with the aids of laptop, PC and mobile etc. In all the evaluation process also, those tools were used.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.vmvmlk.org/06_Facilities/faci10-ICTTools.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

281

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment was by online and offline mode and was very transparent. University has allotted marks for internal

assessment which include class tests, home assignments, co-curricular activities, etc. It was executed according to the schedule time periods of particular departments. The results were discussed with the students for their improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient. After taking class tests, marks are declared in the class and answer sheets are distributed to the students so that there should not be any doubts in the mind of students about internal marks. There is student grievance committee in the college to resolve any problem at college level. Examination incharge professor D. Y. Dhale worked as a nodal officer to resolve any grievance (regarding assessment marks not appearing in the mark sheets) at university level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The awareness of the students about programme and its outcome is given in the college prospectus published in the yearly basis. The scope and prospectus of the group is discussed with the students in the Induction Programme at the entry level of the admission as well as in the classroom teaching. Subject specific outcome is discussed by subject teachers in their teaching periods.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For this purpose, after students have completed their integrated 3 years graduation and 2 years post graduation, the information regarding the placement of students and progress to higher education in various colleges is collected by the alumni association. The data is used for the evaluation of attainment of PO's and CO's.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.vmvmlk.org/09_IQAC/SSS.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities are carried out in the neighborhood community sensitizing students to social issues for their holistic development and impact thereof during the year 2021-22 by the

extension committee as well as through NSS Camp at adopted village Narwel. In the camp various activities regarding social issues, sensitizing students and their development are engaged like as Yoga, Cleanliness, Project work in village, free medical camp for villagers, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure for Teaching Learning Process. 6 Laboratories are constructed as per norms of UGC and are provided with appropriate mason work and racks for conduction of practicals. Described instruments and equipments are available in all laboratories. In each laboratory two batches (32 Students) can perform their practicals at a time. For theory classes 9 spacious classrooms are available with appropriate furniture out of which 4 Classrooms are ICT enabled provided with the facility of LCD Projectors for Teaching Learning Process. 24 computers are provided in Computer Science Laboratory and 3 in Library with Internet facility. Wi-Fi facility is provided to Library, Computer Department and the Teachers for Open Access of Internet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute provide ample of opportunities for participation in Cultural and Sport activities. Ground is maintained for Kho-Kho, Kabbadi, Voley Ball and Ball Badminton Outdoor Games. Facilities for Indoor Games like Carrom, Chess are available. Sport day and Yoga

Day are celebrated in the college. Plastic Ball Cricket, Music Chair competitions, and other games are conducted in open space. Cultural Activities are conducted throughout the year. Speech competition, Science and Art's exhibition, Rangoli, Mehendi competition are conducted in the Classrooms. For dance, drama, singing and other cultural activities stage is provided during Annual Social Gathering.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

187309

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS). LIBMAN software is used for cataloguing and acquisition purpose. It's been used since 2011-12 for effective library work. With use of LIBMAN software, it has become easy to keep the track of all the books, information of authors, book numbers, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

73915

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Recognizing the significance of information technology in education, the institute has implemented latest state of the art IT infrastructure. The college IT infrastructure was first upgraded when particular financial assistance was given to the college in 2021-22. The Institute has a robust and vibrant IT policy. The policy aims at providing uninterrupted services to all stakeholders' .viz. faculty, staff and students. The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. The classrooms are equipped with LCD projector. The complete college campus has been made Wi-Fi enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

24

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities

The maintenance and the utilization of the college physical facilities are carried out by the college. Cleaning of classrooms, corridors and laboratories, Library, office, college Compound etc.

are done on regular basis. Skilled workers are hired for repair works relating to building furniture etc.

Laboratory

There are 6 labs in the college. These labs are constructed as per norms of UGC and are provided with appropriate mason work and racks for conduction of practicals. The cleaning of laboratories is done by the staff and maintenance with smooth functioning of Lab is done by the Lab assistant and respective staff.

Library

The library committee headed by the Principal is constituted to look after the smooth and efficient functioning of the library. It also tackles issues relating to library facilities. There is Librarian with supporting Staff to help students and teaching faculties searching and lending books.

The library is well furnished with reading hall that can accommodate 100 students at a time and provide them appropriate atmosphere for study. The library also has facility of e-Library. 2 Computers with Wi-Fi connections are available for students and staff. There is reference section that helps student and teaching faculties in searching information of their interest.

Sport

Ground is maintained for Kho-kho, kabaddi, Volleyball, Ball Badminton, outdoor games. Facilities for indoor games like carom, chess are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year**470**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****0**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	https://www.vmvmlk.org/Downloads/IQAC/AQAR%20WebLink/AQAR%20WebLink%202021-22/5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives%202021-22.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Representative Council was established in which eight students from eight classes were nominated as class representatives on the basis of merit. Other five students from college were nominated as NSS-1, Sports-1, Cultural-1, Ladies-2 representatives on the basis of their contribution in the corresponding activities. Some advanced learners were also given responsibilities like designation in subject association, group leaders in NSS, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is registered alumni association since 2014 which comprises 12 alumni and 2 teacher members. Alumni gave suggestions for the improvement of institution and other support services. Also in the IQAC composition of the college alumni are present as members. The work of these members is to be present in IQAC meeting and suggest about development and improvement of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: A Scientific & educational community that is open and welcoming creative & adaptive and renowned for excellence in knowledge & skills.

Mission:

The mission statement of the institute defines the Institute's distinctive characteristics in terms of addressing the needs of the society, students, institute's value orientation, and vision for the future. The Vision and Mission of the institute are in tune with the objectives of higher education. The formal and informal arrangements in the institute to co-ordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its goals.

Reflection of Mission and Vision in the leadership of institute in ensuring:

The management and principal are committed to fulfill the vision of overall development of students. Students are placed at the centre to decide any plan or activity. The management always look to fulfill the needs of students and prepare them to solve the problems of society through the scientific ways. Perspective plan is prepared and discussed in the management meeting.

Teachers are backbone of the academic institution. Teachers participation is important in overall development of college. As per rule, teachers are included in the College Development Committee. They participate actively in CDC meeting for budget, planning and execution. Teachers council of all regular teachers plays important role in academic decision making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions regarding finance, infrastructure etc. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented.

The Principal makes action plans in consultation with faculty members to review outcomes from the implementation of action plans through meetings with functional committees and makes necessary changes in action plans if required. The management takes review of quality policies and makes amendments in policies if required. To execute the plans, various committees like time table, TG, Exam, Magazine, etc are established.

Formulation of action plans: The action plans are formulated in line with quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

Interaction with stakeholders: The Principal ensures that all stakeholders are involved in different activities.

Participation of the teachers: Through participative management, the faculties are involved in various decision making bodies of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has perspective plan of advancement. This arrangement is made according to the necessities of the students and so as to oblige the requirements of the institute and the society.

Following Major areas are covered in the plan as mentioned below:

- 1. Academics**
- 2. Co-curricular activities**
- 3. Administration**
- 4. Research**
- 5. Infrastructure**
- 6. Social Responsibility**
- 7. Financial planning and support**

The academic calendar is prepared at the beginning of the session. Principal, all heads and Incharge counsels the fresh students about teaching policies and facilities in the campus in Induction Program conducted at the beginning of the session. Teaching plans are prepared at the beginning of session and are made available to all students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.vmvmlk.org/Downloads/IQAC/Stategic%20Plan%20and%20Deployment.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body Functions:

1. To ratify the decisions of the academic advisory committee.
2. Scrutinizing and approving the budgetary proposals.
3. Suggesting and approving the student development programs.

the institution has committees for the effective functioning of the organization. the objectives and functions of the committees are organized as per the guidelines of the head of the institution.

institute level committees:

? IQAC

? College Development Committee (CDC)

? Staff Council

? Admission Committee

? Alumni Committee

? Discipline and Code of Conduct Committee

? Examination Committee

? Library Committee

? NSS Committee

? Student Grievance & Redressal Committee**? Women Empowerment Committee****? Placement Committee**

Advertisements are published in the state and national level newspapers. Interviews are conducted by a panel consisting of senior faculty, Head of the Department, External subject expert, Principal and Chairman. Preference is given to relevant qualifications, teaching and research experience. A demonstration is taken from each person to understand the teaching capabilities and competency.

Promotional Policies

Based on the staff performance appraisal, they are promoted to higher levels. Qualification, eligibility and salary structure is as per university norms

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.vmvmlk.org/02_About/Organogram.aspx
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination
C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and nonteaching staff. Welfare measures taken towards the staff reflects on the output and selfless contribution towards tremendous growth of any Institution.

? There is a group life insurance policy for all teaching and non-teaching staff members

? About Rs. 368450 amount was reimbursed against the expenses incurred on health problems of staff members or their family members. In 2021-22 five members were benefited out of this reimbursement policy of Govt. of Maharashtra.

? Emergency health problem fund scheme adopted for staff. Each member has contributed Rs. 4000 and the fund so raised is provided urgently to needed staff. In 2021-22 four persons avail this facility for Rs. 125000.

? Staff Committee is established for stress release and enhancement of team work. The committee comprising of two staff initiates in family get together and tours.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance system works towards the improvement of the overall institutional performance and individuals for ensuring the achievements of the overall mission and vision.

Teaching Staff

- a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).
- b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.
- c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities.
- d) The faculty members are informed well in advance of their due promotion.
- e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by IQAC and the Principal.
- f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, and technical abilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. Whenever there are additional expenses over the budget proposals, special sanction is taken from the Governing body.

The Accountant/head clerk looks after the internal audit and it is presented to the certified C.A.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

?At the beginning of financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

?College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.

?The expenses monitored by the office as per the budget allocated by the management.

Process of the internal audit:

All vouchers are audited by yearly basis. The expenses incurred

under different heads are checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. External audit is done by Govt. authorities like JD office of H.E. Amravati region in regular intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For mobilization of Funds, the students fees and govt. non-salary grant-in-aid is the main source of income for institute.

Alumni contribute to the institute by raising funds to purchase items like ceiling fans.

Utilization of Funds

A Purchase committee has been constituted to monitor the utilization of funds for various recurring and non-recurring expenses

The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.

The quotations are scrutinized by purchase committee before a final order is made which is based on parameters like pricing, quality, terms of service, etc.

The Principal and purchase committees ensure that the expenditure lies within the allotted budget.

Resource Mobilization Policy and Procedure

Before the financial year begins, Principal and Heads of Departments prepare the college budget and it was placed in CDC meeting for approval.

The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.

It includes planned expenses such as laboratory equipment purchases, furniture, and other development Expenses.

The budget is scrutinized and approved by the College Development Committee.

The grants received by the college are audited by certified auditor and Govt. auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college collects individual information of teachers in prescribed Appraisal Performance Indicator Formats (API). API Formats are verified by IQAC. Various committees are established through IQAC to increase and maintain the quality of education. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance.

Implementation of Green practices in the campus:

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, practices, eco-friendly and pollution free college campus.

Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission to various programmes, summer, winter vacations, examination schedule are notified in the Academic Calendar.

Class meetings are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

The teaching-learning processes are reviewed, and improved, based on the IQAC recommendations. The major initiatives taken over the last year include the following:

- Green initiatives in Campus – tree plantation,

Students membership scheme, Teacher Guardian Scheme, Six teachers are assigned the post of TG Incharge of various groups for UG students. Under each Incharge, other staff member works as Guardian of about 20 students. Teacher Guardians keeps information of their student wards and submits it to their Incharge. In IQAC meetings discussions are taken on poor attendance and action for improvisation of students attendance are suggested.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.vmvmlk.org/Downloads/IQAC/Annual%20Report/Annual%20Report%202021-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

• **Annual gender sensitization action plan:**

Our college having majority of girls, so safety of girls becomes essential. Gender equality is one of the primary concern for institute.

We practice to bring a positive change in the attitude and support equity among genders within the institute and in our outreach.

Annual gender sensitization plan is as follows:

Objective:

- To promote inclusiveness, tolerance, harmony and women's empowerment among the students and staff.
- Conduct activities like Aids awareness, dealing with COVID-19 pandemic, etc in order to give back to the society
- Promoting activities related to health, nutrition, self-defence and entrepreneurship among the female students.
- Student's code of conduct that promotes gender parity at the governance level.

• Specific facilities provided for women in terms of:

a. Safety and security: College restricts direct entry of unknown persons.

b. Counseling: Counseling is made by TG scheme.

c. Common Rooms: Common room is available in college for girls students.

File Description	Documents
Annual gender sensitization action plan	https://www.vmvmlk.org/Downloads/IQAC/AQAR%20WebLink/AQAR%20WebLink%202021-22/7.1.1%20Annual%20gender%20sensitization%20action%20plan%202021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.vmvmlk.org/images/Facilities/Infrastructure/14.jpg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

• Solid waste management:

Solid waste is collected through dustbins from the college and send for recycling.

• Liquid waste management

The liquid waste from college is treated and after the treatment it is disposed into service line.

• Biomedical waste management

There is no biomedical waste management system in the college.

• E-waste management

E-waste are condemned and are sold to needy person.

· Waste recycling system

There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

· Hazardous chemicals and radioactive waste management:

Hazardous chemicals are not thrown directly in basin. No radioactive elements are used in any laboratory of college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.vmvmlk.org/images/Facilities/Water/6.jpg
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college and its teacher and staff jointly celebrate the cultural and regional festivals like teacher's day, Induction program, oath, plantation, Youth day, Yoga day, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day is celebrated on 26th November every year. Independence Day and Republic days are celebrated every year. Birth days and memory days of great sons of India throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code **B. Any 3 of the above**

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2021-22, we celebrated the following days like International Yoga Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, Birth anniversary of Swami Vivekananda.

LIST OF THE ACTIVITIES 2021-22

Sr. No.

Event Name

Date

2.

International Yoga Day

21/06/2021

3.

Independence Day

15/08/2021

4.

Birth Anniversary of Dr. Sarvapalli Radhakrishnan

05/09/2021

5.

Mahatma Gandhi Jayanti

02/10/2021

6.

National Unity Day

31/10/2021

8.

Birth anniversary of Swami Vivekananda (Yuva Din)

12/01/2022

9.

Republic Day

26/01/2022

10.

Dr. Babasaheb Ambedkar Jayanti

13/04/2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-I

Covid-19 Vaccination

Link :<https://www.vmvmlk.org/Downloads/IQAC/IQAC%20Best%20Practice/BEST%20PRACTICE-I%202021-22.pdf>

BEST PRACTICE-II

Extension Activities

Link :<https://www.vmvmlk.org/Downloads/IQAC/IQAC%20Best%20Practice/BEST%20PRACTICE-II%202021-22.pdf>

Note : The document for two best practices as per NAAC format is uploaded.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In our college everyday assembly is arranged in which national anthem is sung by all students and staff members which increases the

team spirit, solidarity, patriotism and unity. Cultural programs are arranged throughout the year which provides solid platform for students in cultural activities. In our college theory and practicals of all subjects are conducted in regular manner which is useful to maintain alertness in students.

Apart from imparting quality education institutions priority and thrust areas are to empower personalities and development of responsible members of the society to fulfill the mentioned goals institution arranges daily common assembly at 12:35 noon daily, which is generally not observed in other higher institutions. The objectives of daily common assembly are

1. To sung national anthem by all the students and staff daily on all working days.
2. To inculcate patriotism amongst the students
3. To increase the solidarity and team spirit amongst the students.
4. To channelize the synergy of students and staff by feeling emotions of togetherness and unitedness.
5. To convey important and urgent messages to the students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Sant Gadge Baba Amravati University, Amravati from 1993. It only follows the university prescribed curriculum. For effective curriculum deliver every teacher prepares a semester wise teaching plan at the beginning of academic year. According to curriculum (syllabus) which is given by university, theory periods, practicals, tutorials and extra classes are taken by the faculty members (teachers) to complete curriculum within time. Each department prepares a course wise distribution plan at the beginning of every academic year. In the departmental meeting the syllabus is allotted to concerned teachers by HOD. Discussions are held on the methodologies to adopt for effective teaching and learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar:

University prepare academic calendar that specifies the duration of semester. On the basis of this university academic calendar, college prepares its self academic calendar for academic and other activities including conduction of continuous internal evaluation (CIE) through unit tests, home assignments, seminars, projects, group discussions, departmental study tours, etc. Number of days are allotted to the other work like admission, cultural, sports activities, university exams preparation, etc. along with effective teaching. The academic calendar is provided to each department at the beginning of the session so that there should be uniformity in planning the teaching and learning and other activities throughout the session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**0**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**0****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At B.Sc. II level, every student has to opt the subject environmental science which enables them to know the importance of pollution free atmosphere.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://feedback.vmvmlk.org/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
714	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year**508**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Academic year 2021-22 was Covid pandemic affected. This year teaching-learning was through both online and offline mode. For accessing learning levels students were evaluated by giving them online and offline tests. From their results advanced learners and slow learners were find out. For the slow learner students simplified tests were repeated and through counseling their difficulties were solved. Data were collected from all subject teachers and according to their weak subject, online and offline guidance was given to the slow learners. Advanced learners were also asked to help the students for their weak subjects.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
563	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students of BSc-II, III and MSc compulsorily participate in seminars. Subject wise topic selection was allowed to the students. They presented their seminar in online and offline mode and after evaluation respective marks were given. The purpose of the seminar was to get experience and participate in learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year for teaching-learning process, all the teachers used ICT tools. In general teachers used blended teaching methods. These methods are used with the aids of laptop, PC and mobile etc. In all the evaluation process also, those tools were used.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.vmvmlk.org/06_Facilities/faci10 ICTTools.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year**15**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****6**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****281**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment was by online and offline mode and was very transparent. University has allotted marks for internal assessment which include class tests, home assignments, co-curricular activities, etc. It was executed according to the schedule time periods of particular departments. The results were discussed with the students for their improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient. After taking class tests, marks are declared in the class and answer sheets are distributed to the students so that there should not be any doubts in the mind of students about internal marks. There is student grievance committee in the college to resolve any problem at college level. Examination incharge professor D. Y. Dhale worked as a nodal officer to resolve any grievance (regarding assessment marks not appearing in the mark sheets) at university level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The awareness of the students about programme and its outcome is given in the college prospectus published in the yearly basis. The scope and prospectus of the group is discussed with the students in the Induction Programme at the entry level of the admission as well as in the classroom teaching. Subject specific outcome is discussed by subject teachers in their teaching periods.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For this purpose, after students have completed their integrated 3 years graduation and 2 years post graduation, the information regarding the placement of students and progress to higher education in various colleges is collected by the alumni association. The data is used for the evaluation of attainment of PO's and CO's.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.vmvmlk.org/09_IQAC/SSS.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities are carried out in the neighborhood community sensitizing students to social issues for their holistic development and impact thereof during the year 2021-22 by the extension committee as well as through NSS Camp at adopted village Narwel. In the camp various activities regarding social issues, sensitizing students and their development are engaged like as Yoga, Cleanliness, Project work in village, free medical camp for villagers, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure for Teaching Learning Process. 6 Laboratories are constructed as per norms of UGC and are provided with appropriate mason work and racks for conduction of practicals. Described instruments and equipments are available in all laboratories. In each laboratory two batches (32 Students) can perform their practicals at a time. For theory classes 9 spacious classrooms are available with appropriate furniture out of which 4 Classrooms are ICT enabled provided with the facility of LCD Projectors for Teaching Learning Process. 24 computers are provided in Computer Science Laboratory and 3 in Library with Internet facility. Wi-Fi facility is provided to Library, Computer Department and the Teachers for Open Access of Internet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute provide ample of opportunities for participation in

Cultural and Sport activities. Ground is maintained for Kho-Kho, Kabbadi, Voley Ball and Ball Badminton Outdoor Games. Facilities for Indoor Games like Carrom, Chess are available. Sport day and Yoga Day are celebrated in the college. Plastic Ball Cricket, Music Chair competitions, and other games are conducted in open space. Cultural Activities are conducted throughout the year. Speech competition, Science and Art's exhibition, Rangoli, Mehendi competition are conducted in the Classrooms. For dance, drama, singing and other cultural activities stage is provided during Annual Social Gathering.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

187309

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS). LIBMAN software is used for cataloguing and acquisition purpose. It's been used since 2011-12 for effective library work. With use of LIBMAN software, it has become easy to keep the track of all the books, information of authors, book numbers, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

73915

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Recognizing the significance of information technology in education, the institute has implemented latest state of the art IT infrastructure. The college IT infrastructure was first upgraded when particular financial assistance was given to the college in 2021-22. The Institute has a robust and vibrant IT policy. The policy aims at providing uninterrupted services to all stakeholders' .viz. faculty, staff and students. The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. The classrooms are equipped with LCD projector. The complete college campus has been made Wi-Fi enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**24**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities

The maintenance and the utilization of the college physical facilities are carried out by the college. Cleaning of

classrooms, corridors and laboratories, Library, office, college Compound etc. are done on regular basis. Skilled workers are hired for repair works relating to building furniture etc.

Laboratory

There are 6 labs in the college. These labs are constructed as per norms of UGC and are provided with appropriate mason work and racks for conduction of practicals. The cleaning of laboratories is done by the staff and maintenance with smooth functioning of Lab is done by the Lab assistant and respective staff.

Library

The library committee headed by the Principal is constituted to look after the smooth and efficient functioning of the library. It also tackles issues relating to library facilities. There is Librarian with supporting Staff to help students and teaching faculties searching and lending books.

The library is well furnished with reading hall that can accommodate 100 students at a time and provide them appropriate atmosphere for study. The library also has facility of e-Library. 2 Computers with Wi-Fi connections are available for students and staff. There is reference section that helps student and teaching faculties in searching information of their interest.

Sport

Ground is maintained for Kho-kho, kabaddi, Volleyball, Ball Badminton, outdoor games. Facilities for indoor games like carom, chess are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**470**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****0**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://www.vmvmlk.org/Downloads/IQAC/AQAR%20Weblink/AQAR%20Weblink%202021-22/5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives%202021-22.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**0**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****2**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Representative Council was established in which eight students from eight classes were nominated as class representatives on the basis of merit. Other five students from college were nominated as NSS-1, Sports-1, Cultural-1, Ladies-2 representatives on the basis of their contribution in the corresponding activities. Some advanced learners were also given responsibilities like designation in subject association, group leaders in NSS, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is registered alumni association since 2014 which comprises 12 alumni and 2 teacher members. Alumni gave suggestions for the improvement of institution and other support services. Also in the IQAC composition of the college alumni are present as members. The work of these members is to be present in IQAC meeting and suggest about development and improvement of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
Vision: A Scientific & educational community that is open and welcoming creative & adaptive and renowned for excellence in knowledge & skills. Mission: The mission statement of the institute defines the Institute's distinctive characteristics in terms of addressing the needs of the society, students, institute's value orientation, and vision for the future. The Vision and Mission of the institute are in tune with the objectives of higher education. The formal and informal arrangements in the institute to co-ordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its goals. Reflection of Mission and Vision in the leadership of institute in ensuring: The management and principal are committed to fulfill the vision of overall development of students. Students are placed at the centre to decide any plan or activity. The management always look to fulfill the needs of students and prepare them to solve the problems of society through the scientific ways. Perspective plan is prepared and discussed in the management meeting. Teachers are backbone of the academic institution. Teachers participation is important in overall development of college. As per rule, teachers are included in the College Development Committee. They participate actively in CDC meeting for budget, planning and execution. Teachers council of all regular teachers plays important role in academic decision making.	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions regarding finance, infrastructure etc. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented.

The Principal makes action plans in consultation with faculty members to review outcomes from the implementation of action plans through meetings with functional committees and makes necessary changes in action plans if required. The management takes review of quality policies and makes amendments in policies if required. To execute the plans, various committees like time table, TG, Exam, Magazine, etc are established.

Formulation of action plans: The action plans are formulated in line with quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

Interaction with stakeholders: The Principal ensures that all stakeholders are involved in different activities.

Participation of the teachers: Through participative management, the faculties are involved in various decision making bodies of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has perspective plan of advancement. This arrangement is made according to the necessities of the students and so as to oblige the requirements of the institute and the society.

Following Major areas are covered in the plan as mentioned below:

- 1. Academics**
- 2. Co-curricular activities**
- 3. Administration**
- 4. Research**
- 5. Infrastructure**
- 6. Social Responsibility**
- 7. Financial planning and support**

The academic calendar is prepared at the beginning of the session. Principal, all heads and Incharge counsels the fresh students about teaching policies and facilities in the campus in Induction Program conducted at the beginning of the session. Teaching plans are prepared at the beginning of session and are made available to all students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.vmvmlk.org/Downloads/IQAC/Strategic%20Plan%20and%20Deployment.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body Functions:

- 1. To ratify the decisions of the academic advisory committee.**
- 2. Scrutinizing and approving the budgetary proposals.**
- 3. Suggesting and approving the student development programs.**

the institution has committees for the effective functioning of the organization. the objectives and functions of the committees are organized as per the guidelines of the head of the institution.

institute level committees:

? IQAC

? College Development Committee (CDC)

? Staff Council

? Admission Committee

? Alumni Committee

? Discipline and Code of Conduct Committee

? Examination Committee

? Library Committee

? NSS Committee

? Student Grievance & Redressal Committee**? Women Empowerment Committee****? Placement Committee**

Advertisements are published in the state and national level newspapers. Interviews are conducted by a panel consisting of senior faculty, Head of the Department, External subject expert, Principal and Chairman. Preference is given to relevant qualifications, teaching and research experience. A demonstration is taken from each person to understand the teaching capabilities and competency.

Promotional Policies

Based on the staff performance appraisal, they are promoted to higher levels. Qualification, eligibility and salary structure is as per university norms

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.vmvmlk.org/02_About/Organogram.aspx
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and nonteaching staff. Welfare measures taken towards the staff reflects on the output and selfless contribution towards tremendous growth of any Institution.

? There is a group life insurance policy for all teaching and non-teaching staff members

? About Rs. 368450 amount was reimbursed against the expenses incurred on health problems of staff members or their family members. In 2021-22 five members were benefited out of this reimbursement policy of Govt. of Maharashtra.

? Emergency health problem fund scheme adopted for staff. Each member has contributed Rs. 4000 and the fund so raised is provided urgently to needed staff. In 2021-22 four persons avail this facility for Rs. 125000.

? Staff Committee is established for stress release and enhancement of team work. The committee comprising of two staff initiates in family get together and tours.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**0**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****1**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****8**

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance system works towards the improvement of the overall institutional performance and individuals for ensuring the achievements of the overall mission and vision.

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities.

d) The faculty members are informed well in advance of their due promotion.

e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by IQAC and the Principal.

f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, and technical abilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. Whenever there are additional expenses over the budget proposals, special sanction is taken from the Governing body.

The Accountant/head clerk looks after the internal audit and it is presented to the certified C.A.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

?At the beginning of financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

?College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.

?The expenses monitored by the office as per the budget allocated by the management.

Process of the internal audit:

All vouchers are audited by yearly basis. The expenses incurred under different heads are checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. External audit is done by Govt. authorities like JD office of H.E. Amravati region in regular intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For mobilization of Funds, the students fees and govt. non-salary grant-in-aid is the main source of income for institute.

Alumni contribute to the institute by raising funds to purchase items like ceiling fans.

Utilization of Funds

A Purchase committee has been constituted to monitor the utilization of funds for various recurring and non-recurring expenses

The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.

The quotations are scrutinized by purchase committee before a final order is made which is based on parameters like pricing, quality, terms of service, etc.

The Principal and purchase committees ensure that the expenditure lies within the allotted budget.

Resource Mobilization Policy and Procedure

Before the financial year begins, Principal and Heads of Departments prepare the college budget and it was placed in CDC meeting for approval.

The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.

It includes planned expenses such as laboratory equipment purchases, furniture, and other development Expenses.

The budget is scrutinized and approved by the College Development Committee.

The grants received by the college are audited by certified auditor and Govt. auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college collects individual information of teachers in prescribed Appraisal Performance Indicator Formats (API). API Formats are verified by IQAC. Various committees are established through IQAC to increase and maintain the quality of education. At the beginning of academic session, the committee collects academic plan including publication, extension activity,

collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance.

Implementation of Green practices in the campus:

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, practices, eco-friendly and pollution free college campus.

Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission to various programmes, summer, winter vacations, examination schedule are notified in the Academic Calendar.

Class meetings are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

The teaching-learning processes are reviewed, and improved, based

on the IQAC recommendations. The major initiatives taken over the last year include the following:

- Green initiatives in Campus - tree plantation,

Students membership scheme, Teacher Guardian Scheme, Six teachers are assigned the post of TG Incharge of various groups for UG students. Under each Incharge, other staff member works as Guardian of about 20 students. Teacher Guardians keeps information of their student wards and submits it to their Incharge. In IQAC meetings discussions are taken on poor attendance and action for improvisation of students attendance are suggested.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.vmvmlk.org/Downloads/IQAC/Annual%20Report/Annual%20Report%202021-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year
• Annual gender sensitization action plan: Our college having majority of girls, so safety of girls becomes essential. Gender equality is one of the primary concern for institute. We practice to bring a positive change in the attitude and support equity among genders within the institute and in our outreach. Annual gender sensitization plan is as follows: Objective: • To promote inclusiveness, tolerance, harmony and women's empowerment among the students and staff. • Conduct activities like Aids awareness, dealing with COVID-19 pandemic, etc in order to give back to the society • Promoting activities related to health, nutrition, self-defence and entrepreneurship among the female students. • Student's code of conduct that promotes gender parity at the governance level. • Specific facilities provided for women in terms of: a. Safety and security: College restricts direct entry of unknown persons. b. Counseling: Counseling is made by TG scheme. c. Common Rooms: Common room is available in college for girls students.

File Description	Documents
Annual gender sensitization action plan	https://www.vmvmlk.org/Downloads/IQAC/AQAR%20Weblink/AQAR%20Weblink%202021-22/7.1.1%20Annual%20gender%20sensitization%20action%20plan%202021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.vmvmlk.org/images/Facilities/Infrastructure/14.jpg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

• Solid waste management:

Solid waste is collected through dustbins from the college and send for recycling.

• Liquid waste management

The liquid waste from college is treated and after the treatment it is disposed into service line.

• Biomedical waste management

There is no biomedical waste management system in the college.

• E-waste management

E-waste are condemned and are sold to needy person.

• Waste recycling system

There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

• Hazardous chemicals and radioactive waste management:

Hazardous chemicals are not thrown directly in basin. No radioactive elements are used in any laboratory of college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.vmvmlk.org/images/Facilities/Water/6.jpg
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

B. Any 3 of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college and its teacher and staff jointly celebrate the cultural and regional festivals like teacher's day, Induction program, oath, plantation, Youth day, Yoga day, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day is celebrated on 26th November every year. Independence Day and Republic days are celebrated every year. Birth days and memory days of great sons of India throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code **B. Any 3 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2021-22, we celebrated the following days like International Yoga Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakhishnan, Mahatma Gandhi, Birth anniversary of Swami Vivekananda.

LIST OF THE ACTIVITIES 2021-22

Sr. No.

Event Name

Date

2.

International Yoga Day

21/06/2021

3.

Independence Day

15/08/2021

4.

Birth Anniversary of Dr. Sarvapalli Radhakrishnan

05/09/2021

5.

Mahatma Gandhi Jayanti

02/10/2021

6.

National Unity Day

31/10/2021

8.

Birth anniversary of Swami Vivekananda (Yuva Din)

12/01/2022

9.

Republic Day

26/01/2022

10.

Dr. Babasaheb Ambedkar Jayanti

13/04/2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I**Covid-19 Vaccination**

Link : <https://www.vmvmlk.org/Downloads/IQAC/IQAC%20Best%20Practice/BEST%20PRACTICE - I%202021-22.pdf>

BEST PRACTICE - II**Extension Activities**

Link : <https://www.vmvmlk.org/Downloads/IQAC/IQAC%20Best%20Practice/BEST%20PRACTICE - II%202021-22.pdf>

Note : The document for two best practices as per NAAC format is uploaded.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In our college everyday assembly is arranged in which national anthem is sung by all students and staff members which increases the team spirit, solidarity, patriotism and unity. Cultural programs are arranged throughout the year which provides solid platform for students in cultural activities. In our college theory and practicals of all subjects are conducted in regular manner which is useful to maintain alertness in students.

Apart from imparting quality education institutions priority and thrust areas are to empower personalities and development of responsible members of the society to fulfill the mentioned goals institution arranges daily common assembly at 12:35 noon daily, which is generally not observed in other higher institutions. The objectives of daily common assembly are

1. To sung national anthem by all the students and staff daily on all working days.
2. To inculcate patriotism amongst the students
3. To increase the solidarity and team spirit amongst the students.
4. To channelize the synergy of students and staff by feeling emotions of togetherness and unitedness.
5. To convey important and urgent messages to the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

For the academic year 2022-23

1. Academic Calendar: On the basis academic calendar of Sant Gadge Baba Amravati University, Academic calendar of college including working days, effective teaching days, examination days, admission days will be prepared at the beginning of session.
2. For smooth working various committees like admission, time table, discipline, sports, etc. will be established at the beginning of the session. Work load will be distributed through HOD to staff members. Teaching plans will be prepared by concerned teachers and will be discussed with student also.
3. Induction programme will be conducted at the beginning of

session for new students to let them know about college and course and subject outcomes.

4. Infrastructure :

- 1. Renovation of ladies common room, toilet and existing building.**
- 2. Construction of 2-3 classrooms, staff cabins and extension of drinking water facilities.**

5. IQAC :To submit AQAR of the year 2021-22 and to face NAAC for cycle 3 in the session 2022-23.