

**THE ANNUAL QUALITY ASSURANCE REPORT
OF
INTERNAL QUALITY ASSURANCE CELL**

**GAURISHANKAR SEVA SAMATI'S
VIDNYAN MAHAVIDYALAYA, MALKAPUR
DIST. – BULDANA**



SUBMITTED TO

**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL, BANGALORE**

2009-10

Vidnyan Mahavidyalaya, Malkapur Dist. - Buldana
The Annual Quality Assurance Report (AQAR) of the IQAC
2009-10

Part – A

1. Details of the Institution

1.1 Name of the Institution	: Vidnyan Mahavidyalaya
1.2 Address Line 1	: Nandura Road, Malkapur Dist. Buldana
City/Town	: Malkapur
State	: Maharashtra
Pin Code	: 4434101
Institution e-mail address	: vmvmlk1993@gmail.com
Contact Nos.	: 07267-223259
Name of the	
Head of the Institution	: Dr. B. B. Wankhade
Tel. No. with STD Code	: 07267-226499
Mobile	: 9422883075
Name of the	
IQAC Co-ordinator	: Dr. C. M. Bharambe
Mobile	: 9096717604
IQAC e-mail address	: iqacvmvmlk2014@rediffmail.com
1.3 NAAC Track ID	: MHCOGN11225
1.4 NAAC Executive	
Committee No. & Date	: EC/32/219 dated 3-5-2004
1.5 Website address	: www.vmvmlk.org
Web-link of the AQAR	: www.vmvmlk.org/iqac/aqar 2009-10.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	--	2004	5 year

1.7 Date of Establishment of IQAC : 06/10/2004

1.8 AQAR for the year : 2009-10

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

1. AQAR 2004-05 submitted to NAAC on 29/04/2005
2. AQAR 2005-06 submitted to NAAC on 13/07/2006
3. AQAR 2006-07 submitted to NAAC on 01/05/2007
4. AQAR 2007-08 submitted to NAAC on 25/06/2008

1.10 Institutional Status

University: State ☒ Central ☒ Deemed ☒ Private ☒

Affiliated College: Yes ☒ No ☒

Constituent College: Yes ☒ No ☒

Autonomous college of UGC: Yes ☒ No ☒

Regulatory Agency approved Institution: Yes ☒ No ☒

Type of Institution: Co-education ☒ Men ☒ Women ☒

Urban ☒ Rural ☒ Tribal ☒

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒

Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒

Law ☒ PEI (Phys Edu) ☒ TEI (Edu) ☒
 Engineering ☒ Health Science ☒ Management ☒
 Others (Specify): ☒

1.12 Name of the Affiliating University (for the Colleges):

Sant Gadgebaba Amravati University, Amravati.

1.13 Special status conferred by Central/ State Government

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University: ☒
 University with Potential for Excellence: ☒
 UGC-CPE: ☒ DST Star Scheme: ☒
 UGC-CE: ☒ UGC-Special Assistance Programme: ☒
 DST-FIST: ☒
 UGC-Innovative PG programmes: ☒ Any other (2f & 12B): ☒
 UGC-COP Programmes: ☒

2. IQAC Composition and Activities

2.1 No. of Teachers : 08

2.2 No. of Administrative/Technical staff : 01

2.3 No. of students : 00

2.4 No. of Management representatives : 03

2.5 No. of Alumni : 00

2.6 No. of any other stakeholder and

Community representatives : 00

2.7 No. of Employers/ Industrialists : 00

2.8 No. of other External Experts : 01

2.9 Total No. of members : 13

2.10 No. of IQAC meetings held : 03

2.11 No. of meetings with various stakeholders:

Faculty: 01 Non-Teaching Staff : 01

Students Alumni: 01 Others: 00

2.12 Has IQAC received any funding from UGC during the year?

Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No: 00

International: 00

National: 00

State: 00

Institution Level: 00

(ii) Themes: Nil.

2.14 Significant Activities and contributions made by IQAC

- Teacher Guardian Scheme
- Cultural Activities
- Extension Activities (throughout the session)
- Student's Participation in various committees
- Excursion Tours
- Book Bank Facility, Additional Book facility and books on Deposition facility
- Continuous Evaluation, Learners classification, special attention
- Teaching plans and execution
- Association Activities
- Sports day Celebration
- Feedback system

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Academic Calendar of the year 2009-10

(Annexure-1)

2.16 Whether the AQAR was placed in statutory body

Yes	☒	No	☐
Management	☒	Syndicate	☐
Any other body	☐		

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	--	--	--
PG	01	--	--	--
UG	01	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	01	--	--	--
Certificate	01	--	--	--
Others	--	--	--	--
Total	05	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

1) Elective option at UG level.

2) CBCS at PG level.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	---
Annual	02

1.3 Feedback from stakeholders*

(On all aspects)	Alumni	☒	Parents	☒
	Employers	☒	Students	☒
Mode of feedback :	Online	☒	Manual	☒
	Co-operating schools (for PEI)			☒

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Semester pattern implemented for M.Sc. II (Chemistry) from 2009-10.

1.5 Any new Department/Centre introduced during the year.

If yes, give details.

Yes.

Career Oriented Programme.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	12	-----	01	--

2.2 No. of permanent faculty with Ph.D.: **04**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	04	--	--	--	--	--	--	--	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

No. Of Guest: **03** Visiting Faculty: **10**

Temporary Faculty: **00**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	12	--
Presented	--	08	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In the process of teaching and learning institution implemented use of OHP, Models, Charts and LCD.

2.7 Total No. of actual teaching days during this academic year: **181**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):

Additional Class test and term examinations were conducted during this session.

20% Marks allotted for internal assessment. Unit test, assignments were taken and industrial visit was organized.

Semester pattern for M.Sc. II were implemented.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: **00**

2.10 Average percentage of attendance of students: **75%**

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Semester /Annual	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
UG	Annual	98	00	12	32	18	63.27
B.Sc.I							
B.Sc.II	Annual	57	01	08	18	02	50.88
B.Sc.III	Annual	71	01	12	35	03	71.83
PG	I	21	00	01	04	00	23.80
	II	18	00	01	02	00	16.67
M.Sc.I	III	13	00	00	05	00	38.46
	IV	13	00	03	06	00	69.23

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC improve the teaching learning process by Motivating faculty members periodically to attend programmes on new and immerging trends in science.
- Ensuring access to internet and at the ICT instruments available at the college level.
- Organizing educational tours to make teaching more effective.
- Feedback on teaching is obtained to assure the quality of teaching learning.
- Motivating staff to pursue the research work and to receive grand from the various agencies like UGC.
- Motivating staff to attend workshops, seminars, conferences, refresher, orientation and short-term courses.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer/Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	--	--	--
Technical Staff	06	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivating staff to pursue the research work and to receive grant from the UGC for the minor research project.

Motivating staff to attend workshop, seminar and conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	---	---	---
Outlay in Rs. Lakhs	1.125	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	04	02
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---	05	03

3.5 Details on Impact factor of publications:

Range: 00

Average: 00

h-index: 00

Nos. in SCOPUS: 00

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned in Lakhs	Received Grant in Lakhs
Major projects	---	---	---	---
Minor Projects	2009-10	UGC	1.70	1.125
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects (other than compulsory by the University)	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	1.70	1.125

3.7 No. of books published

i) With ISBN No.: **00** Chapters in Edited Books: **00**

ii) Without ISBN No.: **00**

3.8 No. of University Departments receiving funds from

UGC-SAP: **00** CAS: **00** DST-FIST: **00**

DPE: **00** DBT Scheme/funds: **00**

3.9 For colleges

Autonomy: **00** CPE: **00** DBT Star Scheme: **00**

INSPIRE: **00** CE: **00** Any Other (specify): **00**

3.10 Revenue generated through consultancy: **00**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons: **03**

3.13 No. of collaborations

International: **00** National: **00**

Any other: **00**

3.14 No. of linkages created during this year: **00**

3.15 Total budget for research for current year in lakhs:

From funding agency: **1.125**

From Management of University/College: **00**

Total: **1.125**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	00	00	00	01	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them: **00**

3.19 No. of Ph.D. awarded by faculty from the Institution: **00**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF: **00** SRF: **00** Project Fellows: **00** Any other: **00**

3.21 No. of students Participated in NSS events:

University level: **00** State level: **00**
National level: **00** International level: **00**

3.22 No. of students participated in NCC events:

University level: **00** State level: **00**
National level: **00** International levels: **00**

3.23 No. of Awards won in NSS:

University level: **00** State level: **00**
National level: **00** International levels: **00**

3.24 No. of Awards won in NCC:

University level: **00** State level: **00**
National level: **00** International levels: **00**

3.25 No. of Extension activities organized

University forum: **00** College forum: **02**
NCC: **00** NSS: **12** Any other: **00**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree plantation of golden palm and ficus in the college premises on 14/09/2009.
- Celebration of NSS day and cleanliness on 29/09/2009.
- Celebration of Mahatma Gandhi Jayanti on 02/10/2009.
- NSS camp at Kund Bk between 23/11/2009 to 30/11/2009.
- Cleanliness of ground and street at camp Kund BK.
- Yoga and Mediation at camp.
- Project on soak pit in camping village.
- Debate on Personality Development, Environmental Awareness, Youth In Nation Building, Tradition and Modernisation and Journalism.
- Celebration of Independence Day and Republic Day.
- Celebration of GadgeBaba Birth Anniversary.
- Cleanliness of drainage line in camp village.
- Sports and Cultural activities at Camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10562 sq.m.	---	Gaurishankar Seva Samitti	10562 sq.m.
Class rooms	660 sq.ft. (4) 465 sq.ft. (2)	---	Gaurishankar Seva Samitti	6 of 3570 sq.ft
Laboratories	1050 sq.ft (5)	---	Gaurishankar Seva Samitti	5 of 5250 sq.ft
Other infrastructural facilities	3431 sq.ft.	---	Gaurishankar Seva Samitti	3431 sq.ft.
No. Of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	---	02	UGC	02
Value of the equipment purchased during the year (Rs. In Lakhs)	---	5.07	UGC	5.07

4.2 Computerization of administration and library: No.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1602	4.015	515	1.640	2117	5.654
Reference Books	---	---	---	---	---	---
e-Books	---	---	---	---	---	---
Journals &	03	0.625	11	0.840	14	0.143

Periodicals						
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	34	---	---	---	34	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	14	01	14	---	---	---	--	---
Added	03	---	03	01	--	---	---	---
Total	17	01	17	01	--	---	--	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Network Resource Centre funded by UGC was established.
- For Internet accessing 14 computers were connected through LAN.

4.6 Amount spent on maintenance in lakhs:

i) ICT:	0.00000
ii) Campus Infrastructure and facilities:	1.32680
iii) Equipments:	0.00000
iv) Others:	0.13994
Total:	1.46674

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Support for Students from SC/ST, OBC and economically weaker sections through different scholarships.
- Support for Students with physical disabilities.
- Support for Students to participate in various sports, curricular and extra-curricular competitions at State, National and International level.
- Medical assistance to students: health insurance etc.
- Support for “slow learners”.
- Exposures to students to other institution of higher learning/corporate/business house etc.
- Publication of student magazine.
- Teacher Guardian Scheme.
- Career and Counselling Cell.
- Special Network Resource Centre.
- Internet facility in the computer science department
- Organised Excursion tours.
- Industrial visits.
- Book Bank Facility for Advance Learners.
- Annual Social Gathering.
- Special Prize Awards given to meritorious students.
- Conducted various extension activities through National Service Scheme.

5.2 Efforts made by the institution for tracking the progression:

- The Financial funds were available and disbursed in time.
- 08.45% and 48.94% of students received financial assistance from state and Central Government respectively.

- Government reservation policy for college admission is strictly followed.
- Awareness about the various scholarship schemes through prospectus.
- Almost all facilities are provided like library, common girl room.
- Transport facilities are made available during emergency situation.
- Insurance scheme against accident run in the college as per the parent university rule.
- Free Medical camp were organised by National Service Scheme.
- Special Lectures are arranged on various competitive and entrance examination.
- Workshops are organised for students to enhance communication skills.
- Identification of slow learner students by class test and Teacher Guardian Scheme.
- Students are motivated and participated in workshop, seminar, conferences and cultural events conducted by other institution.
- College Magazine was published.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
249	35	00	284

(b) No. of students outside the state: **00**

(c) No. of international students: **00**

Men	No	%	Women	No	%
	139	48.94		145	51.06

Last Year (2008-09)						This Year (2009-10)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
111	05	08	121	00	245	133	07	08	136	00	284

Demand ratio: **1.06**

Dropout %: **28.15**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries: **00**

5.5 No. of students qualified in these examinations

NET: **00**

SET/SLET: **00**

GATE: **00**

CAT: **00**

IAS/IPS etc: **00**

State PSC: **00**

UPSC: **00**

Others: **00**

5.6 Details of student counselling and career guidance

Programmes	No. of students beneficiary
Personality Development	55
Skill development	50
GDPI	35
Computer literacy	40
Language improvement	70
Environmental Awareness	50

No. of students benefitted: **70**

4.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	---

5.8 Details of gender sensitization programmes

- Various rallies are arranged by students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level: **00**

National levels: **00**

International level: **00**

No. of students participated in cultural events

State/ University level: **13**

National levels: **00**

International level: **00**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :

State/ University level: **00**

National levels: **00**

International level: **00**

Cultural:

State/ University level: **00**

National levels: **00**

International level: **00**

5.10 Scholarships and Financial Support

	Number of students	Amount in Lakhs
Financial support from institution	00	00
Financial support from government	139	5.57
Financial support from other sources	01	0.01
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs :

State/ University level: **00**

National levels: **00**

International level: **00**

Exhibition:

State/ University level: **00**

National levels: **00**

International level: **00**

5.12 No. of social initiatives undertaken by the students: **Nil.**

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission Statement: We are committed to quality education, empowering personalities and development of responsible members of the society.

6.2 Does the Institution has a management Information System

The Vidnyan Mahavidyalaya is run by Gaurishankar Seva Samiti Malkapur. As per the norms of state Government and Parent University, the local managing committee (Governing Body) is established. Management plays an important role in implementing special activities of social relevance and financial help. As per the norms, local managing committee includes chairman, secretary, member of society, three other members from various fields nominated by the society, principal of the college, three teaching faculty members and one non-teaching staff member. At least two meetings are conducted during each academic session. The local managing committee design the plan for recruitment of staff, introduction of new courses, teaching methods, quality of teaching and learning process, purchases etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college thoroughly plans and develops action plans for effective implementation of the curriculum. Teaching plans are prepared in accordance with yearly planner provided by the office. Teachers prepare schedule of work for each subject semester/term wise. The teaching plans are checked by the staff him/herself and by the Head of the department.

The curriculum delivery is effectively done through lectures, supported by Power Point Presentations and OHP. Printed study material is also given to

the students and supplemented by Group Discussions, Seminars and Interactive sessions.

The college conducts the regular meetings of the staff members and review is taken on the syllabus coverage. If someone is lacking in timely implementation of curriculum, provision of extra periods is made in the time table.

6.3.2 Teaching and Learning

The institution has inbuilt mechanism to monitor, evaluate and improve the quality of teaching and learning.

Yearly planner and academic calendar is prepared and distributed to each department well in advance. It is ensured to make effective teaching days more than 181 days during the session.

The teaching plans are prepared and syllabus coverage is checked by HOD and Principal.

According to the staff justification by University and Joint Director of Higher Education Office, staffs are recruited.

The class tests are conducted and assignments are given to the students according to scheduled plan described at the beginning of the session.

The budget is prepared well in advance to purchase the required laboratory material at the beginning of the session.

The meetings of HOD's and staffs are conducted regularly to review, the syllabus coverage in each month.

The teaching aids and advanced instruments are maintained properly and are updated from time to time.

6.3.3 Examination and Evaluation

I] Examination: At the time of admission the student are made aware about their attendance and performance in college tests. The undertaking from students is obtained at the beginning of the session mentioning that

They will attend all theory and practical class not less than 75% and They will secure not less than 20% marks in each class test. Otherwise they will be detained from appearing of the University examination.

After every month, the attendances of the students are displayed on notice board. If the students are found short in attending the classes, they are counselled by the teacher counsellor concerned. If anybody still short in the attending the classes the letters are dispatched to their parents warning that student is not attending regularly. If he /she fail to make up the attendance, he/she will be detained. Again staff/principal talk with such parents/students and advice to attend the classes after hearing their difficulties regarding less attendance.

II] Evaluation: In the yearly pattern the weightage to University examination was 80% for theory examination and 20% for practical examination with no weightage to the internal assessment at UG level.

In the semester pattern the weightage to University examination was 80% for theory examination and 20% for internal assessment for M.Sc. I (Chemistry).

From the session 2009-10 University has changed the annual pattern to semester pattern of M.Sc. II (Chemistry), by giving 66.6% weightage to theory and 33.3% weightage to practical examination. Further in the theory examination 20% weightage is given to internal assessment and 80% weightage to University theory examination.

At PG level the college has adopted evaluation process. According to the process, internal marks are allotted to the students by giving them assignment, performance in class test and academic activity like seminar, group discussion, study tour, industrial visit, visit to educational institution, research organization, field work etc.

The college has adopted the practice of conducting three class tests per semester. The numbers of assignments are also increased to three at PG level.

Apart from mandatory, academic activities, other activities are also performed by the students.

6.3.4 Research and Development

The recommendation made by the IQAC, like promotion to research project and allocation of some funds in the budget were implemented.

The college management and Principal encourage the faculty members to pursue Ph.D. programmes on part time basis which facilitated smooth progress and implementation of research and development.

Dr. B.B. Wankhade (Department of Chemistry) is recognized as research guides for M.Phil research work.

Four faculty members have Ph.D. degrees as their highest qualification and three have M.Phil degrees as highest qualification. Three other staff members are registered for the Ph.D. degree research work. In all, eight faculty members are involved in active research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

I] Library:

The library has an advisory committee comprising of staff members and the librarian of the college. Total number of books and Journals in the library is 2117 and 14 respectively.

There is proper policy for weeding out of books. The stock verification by librarian and an external is performed every year. The damaged/teared/wearied books are sorted. Further the books with outdated content are selected by the librarian and such outdated and disposable

books are condemned after recommendation of library committee and approved by the Principal. The material like old newspapers is sold by auction once in a year. The library provides the facility of downloading in the Network Resource Centre. Library provide subject-wise manual catalogue to Students and faculty member.

II] ICT:

Computers are available for staff in the department of Computer Science, and in the UGC- Network Resource Centre. The teachers freely take help of the ICT resources and internet to complete their prescribed curriculum with the help of LCD projector and computer. Faculty members are provided with computers with internet browsing facility for preparation of teaching/learning materials through NRC. The computer faculty is always available for any need based assistance in the use of ICT. The computer department also guides from time to time for the use of Internet facility for learning resources.

III] Instrumentation:

The ICT is equipped with following instruments:

Name of the Equipment	Qty
Desktop Computers	17
Scanner	01
Epson DMP 300+	02
Switch /Hub	01
Stabilizer	01

6.3.6 Human Resource Management

College staffs includes Principal, 12 regular teachers including a librarian and a director of physical education, 07 office nonteaching staff and 6 technical staff. There are 10 teachers appointed on clock hour basis. Wet

sweeper is appointed on contract basis. Security is provided by the running society. The work is divided into 03 parts:

1. Teaching-learning process:

Prime importance is given to teaching-learning process. In consultation with the staff, head of the department decides work load distribution at the beginning of the session. Teachers on clock-hour basis are appointed well in advance at the beginning of the session. Every teacher is well aware of their responsibilities.

2. Administrative works:

Head of the Institution in consultation with all teaching and nonteaching staff distributes the portfolios of different work at the beginning of the session.

Name of the Committee	Name of the Staff
NAAC	Prof.S.K.Karande, Dr. C.M.Bharambe
Staff Council (Sec) (To be selected by staff)	Prof. Sau.V.N.Saoji
SRC (I/c) + S.W. Prog.	Prof. S. V. Borle
NSS	Prof. V.S.Deole, Dr. Y.P.Patil
Student Activities	Team
Academic (Seminars, W/S, co-curri.)	Dr. C.M.Bharambe
Cultural Activity	Dr. R.T.Parihar
Extention (Other than NSS)	Dr. R.T.Parihar
Career Guidance Earn & Learn Scheme	Prof. G.H.Kurhade Dr. C.M.Bharambe
Leisure time Activities	Dr. R.T.Parihar
Time-Table (I/c)	Prof.S.V.Borle All HOD,s
TG's- (Incl. Attendance Rem. Coaching	B.Sc-I-Prof.S.K.Karande, B.Sc-II-Prof. A.J.Rathi,

class	B.Sc.-III-Prof.S.V.Borle, M.Sc.-Prof.Sau.V.N.Saoji
UGC Projects/MOU with other Institutions	Dr. C.M.Bharambe
Sports	Prof.V.S.Deole, Dr. R.T.Parihar
Library	Prof.A.J.Rathi, Prof.D.Y.Dhale
Admission	B.Sc.I (Bio)-Dr. C.M.Bharambe B.Sc.I (Phy)-Prof.D.Y.Dhale M.Sc. – Prof. G. H. Kurhade
Alumni Association	Prof. G.H.Kurhade
Purchase	All HOD, Shri.S.G.Narkhede
Discipline	Prof.V.S.Deole
Excursion, Study Tour	Dr. R.T.Parihar
College Exam.	Prof.Y.D.Patil
Magazine	Dr. Y.P.Patil
Campus development (Garden)	Prof.V.S.Deole Dr.Y.P.Patil
NRC	Dr.C.M.Bharambe
COP	Dr.Y.P.Patil
PRO	Shri.S.G.Narkhede
T.W.F.	Prof.A.J.Rathi
Grievance	a)Staff-Shri.S.G.Narkhede b)Student-Dr.C.M.Bharambe c)Ladies-Prof.Sau.V.N.Saoji Ku.J.S.Shukla
Env. Studies	Prof.A.J.Rathi
Parent Meet	Prof. Y. D.Patil

3. Activities.

Activities are divided into 06 groups like a) Research b) Co-curricular c) Cultural d) Sports e) Extension f) Excursion. Committees are declared at the beginning of the session Professor incharges and Head of the departments prepares schedule of the activities.

6.3.7 Faculty and Staff recruitment

The staff members are recruited as per the norms of Maharashtra Government and rules of Sant Gadgebaba Amravati University, Amravati. The post for recruitment is sanctioned by Director of Higher Education and Registrar of Sant Gadgebaba Amravati University, Amravati. The roster checked and passed by Board of College and University Development Cell of Sant Gadgebaba Amravati University, Amravati and commissioner of Amravati region. For the vacant fulltime post, the draft of advertisement is sanctioned by Sant Gadgebaba Amravati University, Amravati and it is published in at least two newspapers out of which are of State level and local level. Selection committee is constituted as per Maharashtra University Act. The teachers are first recruited on probation by signing the agreement. The services are confirmed after satisfactory probation period.

6.3.8 Industry Interaction/Collaboration

- The college has entered in collaborative arrangements with the following institutions.
- Gadgebaba vichar Manch-NGO to spread thought of Sant Gadgebaba through activities
- Students Welfare section, Sant Gadgebaba Amravati University, Amravati
- Chaitanya Chemical and Biological, Malkapur
- Tree, a society for better environment
- The National Service Scheme of the college made collaboration with government hospital, students participated in programmes of National interest like pulse polio, cleanliness, programme, aids awareness, blood donation, women empowerment etc.

6.3.9 Admission of Students

- The students are selected for the admission to the UG and PG courses according to University norms. The rules and conditions for the eligibility are prescribed in the prospects. The merit list is displayed from amongst the received application forms. The students are admitted as per the rules of reservation quota like SC, ST, VJNT, OBC, PH, Girls etc.
- The students are admitted to career oriented programme according to the rules framed by UGC among the college UG student only.
- The admission process is strictly followed as per the norms for backward classes, the cut off percentage for backward classes goes down while student of higher percentage are also admitted.

6.4 Welfare schemes for teaching, nonteaching and students by institution

I] For Teaching and Non-teaching:

- Group Insurance Scheme.
- Travelling and Daily allowances for Institutional Work
- Registration Fee for Research paper Presentation in conferences

III] For Students:

- GOI Scholarship to SC/ST, OBC, NT, Minority students.
- Concession to student belongs to economically backward class.
- Concession to wards of teacher and nonteaching employee of Maharashtra Government.
- Group Insurance Scheme.
- Seed money to participate in intercollegiate sports, academic and cultural activities.

6.5 Total corpus fund generated: 00

6.6 Whether annual financial audit has been done

Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC, Banglore	Yes	Head of Institution
Administrative	Yes	NAAC, Banglore	Yes	Head of Institution

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☒

For PG Programmes Yes ☒ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The semester pattern implemented for the M.Sc. II (Chemistry). In the theory examination 20% weightage is given to the internal assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Yes.

Our institution yet not applied.

6.11 Activities and support from the Alumni Association

The college alumnae are invited once in a session during annual social gathering. The platform is provided to the alumni of the college to perform their cultural activities and also to share their views with other alumnae, current students and faculties of the college.

6.12 Activities and support from the Parent – Teacher Association

Feedback from Parents on curriculum and teaching methodology was obtained and the data was used for the improvement of the institutional issues.

6.13 Development programmes for support staff

Nil.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Energy Conservation:** Class rooms and laboratories are constructed to provide maximum ventilation to minimize the use of fans and tube lights during teaching learning processes. The students and staff take responsibilities to put off fans after completion of classes and laboratories.
- **Efforts for Carbon Neutrality:** Well known carbon crediting trees like Saptarni, Neem and Banyan tree along with decorative plants like Palm and Ficus are planted in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Teacher Guardian Scheme
2. Cultural Activities
3. Extension Activities (throughout the session)
4. Student's Participation in various committees
5. Excursion Tours
6. Book Bank Facility, Additional Book facility and books on Deposition facility
7. Support for poor learners
8. Display of student attendance
9. Teaching plans and execution
10. Subject wise Associations and Activities
11. Sports day Celebration
12. Feedback system
13. Grievance committees – in place
14. Magazine
15. Career counselling
16. Women empowerment

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Various competitions and social awareness and other community services have been planned and executed.

Placement cell have been strengthened to provide career guidance to graduates and inclusion of 12 different companies have shown their interest in giving jobs to graduates.

Different associations have been established in the various department to implement various activities which increase academic and extracurricular performance of students.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

I] Cultural activities throughout the session

(Annexure -2)

II] Extension activities

(Annexure -3)

*Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness / protection

- Cleanliness of campus of the college, throughout the session.
- Tree plantation in college premises.
- Ban on the use of mobile phone

7.5 Whether environmental audit was conducted? Yes ☒ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

I) Strengths:

- Student cantered activities with appropriate weightage to Academic, Extension, Sports and Cultural sites.
- Visionary Management.
- College is included in 2f and 12B list of UGC hence entitled to receive grants.
- Qualified and dedicated staff with high level of team spirit.

II) Weaknesses:

- Limitation of space
- Diverse student community.

III) Opportunities:

- To develop interdisciplinary research centre.
- To give need base services to society through consultancy.
- To produce skill- knowledge providers with scientific temper to serve the society.
- To become a scientific educational institute renowned at National and International level.

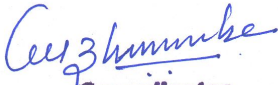
IV) Challenges:

- Educationally backward region empowerment.
- Generation of resources for technology upgradation.
- Campus placements.
- Improvement of University Examination results.
- Collaboration with National/ International Institutions.
- Recruitment of qualified teaching faculty members on the vacant posts.

7.7. Plans of institution for next year

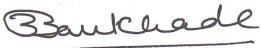
- Construction of seminar hall.
- Expansion of library with reading room.
- Construction of research laboratory.
- Construction of rooms for extracurricular activities.

Name: Dr. C. M. Bharambe


Co-ordinator
 Internal Quality Assurance Cell
 Vidnyan Mahavidyalaya, Malkapur,
 Dist. Buldana.

Signature of the Coordinator, IQAC

Name: Dr. B. B. Wankhade


Principal
 Vidnyan Mahavidyalaya,
 Malkapur, Dist. Buldana.

Signature of the Chairperson, IQAC

<u>Vidnyan Mahavidyalaya, Malkapur.</u> <u>ACADEMIC CALENDER</u> <u>2009-2010</u>		
01.	College Reopening	June – 15
02.	Starting of Classes	July - 7
03.	Welcome to B.Sc.I Student	July -31
04.	Installation of Student Associations	Before -Aug.14
05.	Independence day (H)	Aug.-15
06.	Gauri Pujan (H)	Aug.-28
07.	Ramjan Idd	Sept.-21
08.	Dasara	Sept.-28
09.	M.Gandhi Jayanti (H)	Oct. -02
10.	Winter Vacation	Oct.-04 to Oct.-25
11.	N.S.S. Camp	Oct.-20 to Oct.-26
12.	Gurunanak Jayanti	Nov.-02
13.	Christmas(H)	Dec.-25
14.	Functions of All Association	Upto Jan.-15,2010
15.	Get to gather	Jan.- 24
16.	Republic Day (H)	Jan. -26
17.	Term Exam.	Feb. -09 to Feb.-26
18.	Mahashivrati (H)	Feb.-04.
19.	Shivaji M. Jayanti	Feb.-19
20.	Fare well & Science day celebration	Feb. -27
21.	University Practical Exam.	March -01 Onward
22.	Holi (H)	March -01
23.	Dr. Babasaheb Ambedkar Jayanti (H)	April -14
24.	Last working day	April -24,2010

Bautade

Principal

& Vidnyan Mahavidyalaya,
Malkapur. Dist. Buldana

BEST PRACTICE I

Title: Cultural activities

Goals:

1. To provide platform to show their hidden talent.
2. To boost the self confidence of the students.
3. To develop spirit of team work among the students and staff.
4. To release the stress of the students.
5. To inculcate leadership among the students.
6. To develop healthy relationship.

Context:

As per the mission of the college of quality education, empowering personalities and development of responsible members of the society and to achieve the goals of the college like to develop humanism, spirit of enquiry and reform in the youth of society, development of various basic skills among the students so as to become independent members of the society and to provide platform for the development of physical, mental and moral strength through sport, extension and co-curricular activities, college provides ample of opportunities to the students through the organization of cultural activities throughout the session.

The practice and the evidence of the success:

At the beginning of the session the plan of action of the cultural activities is prepared by the Professor Incharges. Student representative council of the college is established at the beginning of the session. It includes one student representative who is excellent in cultural activities.

Celebration of Independence day, Republic Day, NSS day, Science Day, Mahatma Gandhi Jayanti, Gadge Baba death anniversary, Savitribai

Fule Jayanti, Vivekananda Jayanti, Gadge Baba Jayanti, Science day, World Women day.

On the eve of independent and Republic day cultural activities like Dance and Singing on patriotic theme are performed by 18 and 12 students respectively.

Youth festival is organized by the parent University every year. 13 students of this college participated in the Dance, Mime, Singing, Drama, and other events.

Students are also participated in the competition like Debate, Extempore and Singing etc, organized by other institutions.

In 2009-10, students participated in various competitions like Speech, Poem, Essay and Posters.

The opportunity to develop leadership and to show hidden talent amongst students is mainly given to them in the annual mega cultural event i.e. Annual Social Gathering. During this year 275 students show their involvement.

Cultural activities included One act play, Mime, Painting, Antakshari, Mehendi, Rangoli, Handy craft exhibition, Dance, Singing Fancy dress, One man Show, Drama, Musical drama, Pass to pass and many other entertaining programmes. Programme is organized by student's representative council. Teacher and student organizers are appointed for each event. Winners are felicitated by giving them awards and certificate is given to each participant in the prize distribution ceremony.

Some simple games like musical chair, Potato race, Three legs, Rashi khech, Bhala throw, Cricket, Holly ball, Carom, Ball bat Minton are organized on one Sport Day celebration.

Date of some cultural events and participation of student is summarized as follows.

Sr. No	Event	2009-10	
		Date	No. of student
1	Independence Day	15/08/2009	18
2	Youth Festival	22/09/2009	13
3	Musical chair	20/12/2009	60
4	Annual Social Gathering	21 to 23/01/2009	275
5	Republic day	26/01/2010	12

Problem Encountered:

- Due to arrangement of cultural activities 3 to 4 teaching days are affected.
- Students required more time to switch from enjoyment mode to the study mode.
- Due to lack of self confidence some student required more force to take involvement in cultural activities.
- In some students need to inculcate value of cultural activities.
- Management of time schedule of cultural activities due to semester pattern.

Resources Required

About Rs. 20000/- amount is required to conduct all cultural activities throughout the session. Rs. 50/- collected from each student is collected as extracurricular activity fees. Rs. 10000/- was collected from students during 2010-11. About Rs. 10000/- are expended on this head and remaining expenses are meet out from the college account.

BEST PRACTICE II

Title:

Extension activities

Goal:

To inculcate social responsibilities amongst the students.

The Context:

Along with curricular knowledge it is the need of the day to provide platform to the students to gain knowledge of life. Everybody comes from society and it is responsibilities of everybody to pay for the betterment of the society. As compare to others, students are young, enthusiastic and knowledgeable. If they are aware of problems related to the society during their education, they can give better service to the Nation. If they are provided with ample of opportunities to mix with various sections of society through different activities, they can improves their thought process which can be very much helpful in solving the problem of their own as well as of the society in future. Extension activities plays important role in overall development of personality of students.

The Practice and evidence of success:

It was observed that when student takes part in rallies, campaigns and other extension activities, they feels more responsible and have a sense of cooperation. In the residential camp, when they mix with people of village and when they came to know the problem of poverty, health, economy etc., they express that they are now aware of real India. While observing others nature and altitude, they thing absent their Real self and Ideal self. These results indicates that there is need of the day to provide platform to the students for extension activities to inculcate ethic values and senses of society related problems.

The major extension activities conducted during the 2009-10 are as under:

- Tree plantation of golden palm and ficus in the college premises on 14/09/2009.
- Celebration of NSS day and cleanliness on 29/09/2009.
- Celebration of Mahatma Gandhi Jayanti on 02/10/2009.
- NSS camp at Kund Bk between 23/11/2009 to 30/11/2009.
- Cleanliness of ground and street at camp Kund BK.
- Yoga and Mediation at camp.
- Project on soak pit in camping village.
- Debate on Personality Development, Environmental Awareness, Youth In Nation Building, Tradition and Modernisation and Journalism.
- Celebration of Independence Day and Republic Day.
- Celebration of GadgeBaba Birth Anniversary.
- Cleanliness of drainage line in camp village.
- Sports and Cultural activities at Camp.