

**The Annual Quality Assurance report  
of  
Internal Quality assurance cell**

**Gaurishankar Seva Samati's  
Vidnyan Mahavidyalaya, Malkapur  
Dist – Buldana**



**Submitted to  
  
NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL, BANGALORE**

**2015-16**

**Vidnyan Mahavidyalaya, Malkapur Dist. - Buldana**  
**The Annual Quality Assurance Report (AQAR) of the IQAC**  
**2015-16**

**Part – A**

**1. Details of the Institution**

|                             |                                                                                                    |
|-----------------------------|----------------------------------------------------------------------------------------------------|
| 1.1 Name of the Institution | : Vidnyan Mahavidyalaya                                                                            |
| 1.2 Address Line 1          | : Nandura Road, Malkapur Dist. Buldana                                                             |
| City/Town                   | : Malkapur                                                                                         |
| State                       | : Maharashtra                                                                                      |
| Pin Code                    | : 4434101                                                                                          |
| Institution e-mail address  | : vmvmlk1993@gmail.com                                                                             |
| Contact Nos.                | : 07267-223259                                                                                     |
| Name of the                 |                                                                                                    |
| Head of the Institution     | : Dr. B. B. Wankhade                                                                               |
| Tel. No. with STD Code      | : 07267-226499                                                                                     |
| Mobile                      | : 9422883075                                                                                       |
| Name of the                 |                                                                                                    |
| IQAC Co-ordinator           | : Dr. C. M. Bharambe                                                                               |
| Tel. No. with STD Code      | : 07267-223959                                                                                     |
| Mobile                      | : 9096717604, 7020385257                                                                           |
| IQAC e-mail address         | : <a href="mailto:iqacvmvmlk2014@rediffmail.com">iqacvmvmlk2014@rediffmail.com</a>                 |
| 1.3 NAAC Track ID           | : MHCOGN11225                                                                                      |
| 1.4 NAAC Executive          |                                                                                                    |
| Committee No & Date         | : EC(SC)/10/A & A/86.2<br>15 Nov. 2015                                                             |
| 1.5 Website address         | : <a href="http://www.vmvmlk.org.in">www.vmvmlk.org.in</a>                                         |
| Web-link of the AQAR        | : <a href="http://www.vmvmlk.org/iqac/aqar 2015-16.docx">www.vmvmlk.org/iqac/aqar 2015-16.docx</a> |

## 1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1st Cycle             | B+    | --   | 2004                  | 5 year          |
| 2       | 2 <sup>nd</sup> Cycle | B     | 2.53 | 2015                  | 5 year          |

1.7 Date of Establishment of IQAC : 06/10/2004

1.8 AQAR for the year : 2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

### 1. AQAR 2014 -15 submitted to NAAC on 24/10/2018

#### 1.10 Institutional Status

University: **State** ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College: Yes ☒ No ☐

Constituent College: Yes ☐ No ☒

Autonomous college of UGC: Yes ☐ No ☒

Regulatory Agency approved Institution: Yes ☐ No ☒

Type of Institution: **Co-education** ☒ Men ☐ Women ☐

**Urban** ☒ Rural ☐ Tribal ☐

Financial Status **Grant-in-aid** ☒ **UGC 2(f)** ☒ **UGC 12B** ☒

Grant-in-aid + Self Financing ☐

Totally Self-financing ☐

#### 1.11 Type of Faculty/Programme

Arts ☐ **Science** ☒ Commerce ☐

Law ☐ PEI (Phys Edu) ☐ TEI (Edu) ☐

Engineering ☐ **Health Science** ☒ Management ☐

Others (Specify): ☐

1.12 Name of the Affiliating University (for the Colleges):

**Sant Gadge Baba Amravati University, Amravati**

1.13 Special status conferred by Central/State Government

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University: ☒

University with Potential for Excellence: ☒

UGC-CPE: ☒ DST Star Scheme: ☒

UGC-CE: ☒ UGC-Special Assistance Programme: ☒

DST-FIST: ☒

UGC-Innovative PG programmes: ☒ **Any other (2f and 12B): ☒**

## **2. IQAC Composition and Activities**

2.1 No. of Teachers : 10

2.2 No. of Administrative/Technical staff : 01

2.3 No. of students : 00

2.4 No. of Management representatives : 03

2.5 No. of Alumni : 00

2.6 No. of any other stakeholder and

Community representatives : 00

2.7 No. of Employers/ Industrialists : 00

2.8 No. of other External Experts : 01

2.9 Total No. of members : 15

2.10 No. of IQAC meetings held : 06

2.11 No. of meetings with various stakeholders:

Faculty: **02** Non-Teaching Staff: **02**

Students Alumni: **01** Others: **01**

2.12 Has IQAC received any funding from UGC during the year?

Yes ☒ No ☒

If yes, mention the amount: **00**

## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

|                |                       |              |
|----------------|-----------------------|--------------|
| Total Nos.: 01 | International: 00     | National: 00 |
| State: 00      | Institution Level: 01 |              |

(ii) Themes: Self Employment.

## 2.14 Significant Activities and contributions made by IQAC

- Teacher Guardian Scheme.
- Cultural Activities.
- Extension Activities throughout the session.
- Seminars, Test, Workshop-Conduction, Motivation for participation
- Student's Participation in various committees
- Excursion Tours
- Book Bank Facility, Additional Book facility and books on Deposition facility
- Support for poor learners
- Continuous Evaluation, Learners classification, special attention
- Display of student Attendance
- Teaching plans and execution
- Academic Diary maintain by teachers
- Student's Association Activities at departmental level
- Sports day Celebration
- DMLT course affiliated to YCMOU, Nasik.
- Feedback system.
- Celebration of Independence day, Republic day, Gandhi Jayanti, Gadge Baba Jayanti, Sadbhavana Day, NSS day, Science day, Vivekanand Jayanti, Jijau Jayanti, Dahi Handi.

- Career and Counselling Unit

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Separate copy of Academic Calendar of the year 2015-16 is attached as **Annexure-V**.

| Plan of Action                                                                                                     | Achievements                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| Teacher Guardian Scheme.                                                                                           | Every teacher allotted 20 to 25 students to record the Academic performance during whole year                                                          |
| Cultural Activities.                                                                                               | 80% of students benefited by participating in various activities                                                                                       |
| Extension Activities throughout the session                                                                        | 100 students are benefited with various social activities at campus and in adopted village.                                                            |
| Seminars, Test, Workshop Conduction, Motivation for participation<br>Student's Participation in various committees | Seminar for B.Sc. II and III year students.<br><br>Class Tests for B.Sc. I, II and III year students<br><br>District Level Workshop on Self Employment |
| Excursion Tours                                                                                                    | One day tour at Nalganga Damp and Manudevi on 02/09/2015 and 12/10/2015 respectively                                                                   |

|                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Library provided Additional Book facility for advance learners during examination.                                                                                      | 201 of B.Sc I, 92 of B.Sc. II , 82 of B.Sc. III and 25 of M.Sc. students are benefitted by this facility.                                                                                                                                                                                       |
| Student's Association Activities at departmental level                                                                                                                  | There are four association established with students body.                                                                                                                                                                                                                                      |
| Organization of Sports competitions at Interclass's level                                                                                                               | Cricket (66), Holly ball (42), Ball-Badminton (45), Chess (32), Shot put (31), Javelian (35), Running (90), Slow cycle (55), Music chair (190), Lagori (65) etc. Games are organised and number of students are participated.<br><br>(number of students participated given in the parenthesis) |
| Celebration of Independence day, Republic day, Gandhi Jayanti, Gadge Baba Jayanti, Sadbhavana Day, NSS day, Science day, Vivekanand Jayanti, Jijau Jayanti, Dahi Handi. | All these activities are celebrated on their particular day, all most all students are participated and presents.                                                                                                                                                                               |
| DMLT course affiliated to YCMOU, Nasik.                                                                                                                                 | 27 students are benefitted                                                                                                                                                                                                                                                                      |
| Career and Counselling Cell                                                                                                                                             | Personal counselling by Co-ordinator for B.Sc. I year students, Soft skill programmes, Personality development and Scopes of B.Sc. for the B.Sc. III year                                                                                                                                       |

|  |                                                                                                                                                                                              |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | students, Self-Employment workshop at District level, MPSC/UPSC guidance for B.Sc. II and III year students (“Competitive Square”) and competitive examinations for all students of college. |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2.16 Whether the AQAR was placed in statutory body

Yes ☒ No ☐  
 Management ☒ Syndicate ☐  
 Any other body (IQAC) ☒



**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

| <b>Level of the Programme</b> | <b>Number of existing Programmes</b> | <b>Number of programmes added during the year</b> | <b>Number of self-financing programmes</b> | <b>Number of value added / Career Oriented programmes</b> |
|-------------------------------|--------------------------------------|---------------------------------------------------|--------------------------------------------|-----------------------------------------------------------|
| Ph.D.                         | 01                                   | --                                                | --                                         | --                                                        |
| P.G.                          | 01                                   | --                                                | --                                         | --                                                        |
| U.G.                          | 01                                   | --                                                | --                                         | --                                                        |
| PG Diploma                    | --                                   | --                                                | --                                         | --                                                        |
| Advanced Diploma              | --                                   | --                                                | --                                         | --                                                        |
| Diploma DMLT                  | 01                                   | --                                                | --                                         | --                                                        |
| Certificate                   | ---                                  | --                                                | --                                         | --                                                        |
| Others                        | --                                   | --                                                | --                                         | --                                                        |
| <b>Total</b>                  | <b>05</b>                            | --                                                | --                                         | --                                                        |

|                   |    |    |    |    |
|-------------------|----|----|----|----|
| Interdisciplinary | -- | -- | -- | -- |
| Innovative        | -- | -- | -- | -- |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

**1) Elective option at UG level.**

**2) CBCS at PG level.**

**3) Annual for DMLT**

(ii) Pattern of programmes:

| <b>Pattern</b> | <b>Number of programmes</b> |
|----------------|-----------------------------|
| Semester       | <b>02</b>                   |
| Trimester      | ---                         |
| Annual         | <b>01</b>                   |

1.3 Feedback from stakeholders\*

|                    |                                |                                     |          |                                     |
|--------------------|--------------------------------|-------------------------------------|----------|-------------------------------------|
| (On all aspects)   | Alumni                         | <input checked="" type="checkbox"/> | Parents  | <input checked="" type="checkbox"/> |
|                    | Employers                      | <input checked="" type="checkbox"/> | Students | <input checked="" type="checkbox"/> |
| Mode of feedback : | Online                         | <input checked="" type="checkbox"/> | Manual   | <input checked="" type="checkbox"/> |
|                    | Co-operating schools (for PEI) | <input checked="" type="checkbox"/> |          |                                     |

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Teaching plan by teacher for the completion of syllabus,

1.5 Any new Department/Centre introduced during the year.

If yes, give details.

**NIL**

## **Criterion – II**

## 2. Teaching, Learning and Evaluation

### 2.1 Total No. of permanent faculty

| Total | Asstt. Professors | Associate Professors | Professors | Others |
|-------|-------------------|----------------------|------------|--------|
| 13    | 12                | -----                | 01         | --     |

2.2 No. of permanent faculty with Ph.D.: **05**

### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |    | Associate Professors |    | Professors |    | Others |    | Total |    |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R                | V  | R                    | V  | R          | V  | R      | V  | R     | V  |
| --               | 04 | --                   | -- | --         | -- | --     | -- | --    | 04 |

### 2.4 No. of Guest and Visiting faculty and Temporary faculty

No. Of Guest: **17** Visiting Faculty: **30**

Temporary Faculty: **13**

### 2.5 Faculty participation in conferences, symposia and workshops:

| No. of Faculty   | International level | National level | State level | Local level |
|------------------|---------------------|----------------|-------------|-------------|
| Attended         | 02                  | 05             | --          | --          |
| Presented        | 02                  | --             | --          | --          |
| Resource Persons | --                  | 03             | --          | 04          |

### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

Digitalization of 4 class rooms with DLP.

2.7 Total No. of actual teaching days during this academic year: **198**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions):

Extra class tests were conducted by all faculty members. Valued answer sheets were returned to the students and discussion were made on conducted test.

Curriculum based, Home assignments and Project Assignments given to the students in each semester.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: **01**

2.10 Average percentage of attendance of students: **75% and above**

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no of Students Admitted | Total no. of students appeared | Division      |     |      |       |        |
|------------------------|-------------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                        |                               |                                | Distinction % | I % | II % | III % | Pass % |
| <b>UG</b>              |                               |                                |               |     |      |       |        |
| <b>B.Sc.I</b>          | 124                           | 122                            | 08            | 32  | 33   | 00    | 59.83  |
| <b>B.Sc.II</b>         | 123                           | 120                            | 13            | 36  | 18   | 00    | 55.83  |
| <b>B.Sc.III</b>        | 89                            | 89                             | 10            | 47  | 05   | 00    | 69.66  |
| <b>PG</b>              |                               |                                |               |     |      |       |        |
| <b>M.Sc.I</b>          | 22                            | 22                             | 03            | 11  | ---  | 00    | 63.63  |
| <b>M.Sc.II</b>         | 18                            | 17                             | ---           | 11  | ---  | 00    | 76.47  |
| <b>DMLT</b>            | 27                            | 27                             | 01            | 20  | 02   | 03    | 96.29  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC improve the teaching learning process by

- Motivating faculty members periodically to attend programmes on

new and immerging trends in science.

- ii. Ensuring access to internet and at the ICT instruments available at the college level.
- iii. Organizing educational tours to make teaching more effective.
- iv. Feedback on teaching is obtained to assure the quality of teaching learning.
- v. Motivating staff to pursue the research work and to receive grand from the various agencies like UGC
- vi. Motivating staff to attend workshops, seminars, conferences, refresher, orientation and short-term courses.
- vii. Addition of new books in the library.
- viii. Digitalization of class rooms.

#### 2.13 Initiatives undertaken towards faculty development

| <b>Faculty / Staff Development Programmes</b>  | <b>Number of faculty benefitted</b> |
|------------------------------------------------|-------------------------------------|
| Refresher courses                              | --                                  |
| UGC – Faculty Improvement Programme            | --                                  |
| HRD programmes                                 | --                                  |
| Orientation programmes                         | --                                  |
| Faculty exchange programme                     | --                                  |
| Staff training conducted by the university     | --                                  |
| Staff training conducted by other institutions | --                                  |
| Summer / Winter schools, Workshops, etc.       | --                                  |
| Others (short term)                            | 01                                  |

#### 2.14 Details of Administrative and Technical staff

| <b>Category</b>      | <b>Number of Permanent Employees</b> | <b>Number of Vacant Positions</b> | <b>Number of permanent positions filled during the Year</b> | <b>Number of positions filled temporarily</b> |
|----------------------|--------------------------------------|-----------------------------------|-------------------------------------------------------------|-----------------------------------------------|
| Administrative Staff | 07                                   | --                                | --                                                          | --                                            |
| Technical Staff      | 06                                   | --                                | --                                                          | --                                            |

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research Committee was established.
- Strengthen the research culture.
- Promotion to research projects.
- Allocation of some funds in Budget of Institution.
- Involment of students in the research projects.
- Participation and Presentation of research paper in the conferences at various level.
- Preparation of Proposals of MRP.

##### 3.2 Details regarding major projects

|                        | Completed | Ongoing | Sanctioned | Submitted |
|------------------------|-----------|---------|------------|-----------|
| Number                 | ---       | ---     | ---        | ---       |
| Outlay in Rs.<br>Lakhs | ---       | ---     | ---        | ---       |

##### 3.3 Details regarding minor projects

|                        | Completed | Ongoing | Sanctioned | Submitted |
|------------------------|-----------|---------|------------|-----------|
| Number                 | --        | ---     | ---        | ---       |
| Outlay in Rs.<br>Lakhs | --        | ---     | ---        | ---       |

##### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 03            | 02       | 01     |
| Non-Peer Review Journals | --            | --       | --     |
| e-Journals               | 02            | --       | --     |
| Conference proceedings   | 02            | --       | --     |

### 3.5 Details on Impact factor of publications:

Range: **05**

Average: **02**

h-index: **6.2**

Nos. in SCOPUS: **86.2**

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| <b>Nature of the Project</b>                                            | <b>Duration Year</b> | <b>Name of the funding Agency</b> | <b>Total grant sanctioned</b> | <b>Received</b> |
|-------------------------------------------------------------------------|----------------------|-----------------------------------|-------------------------------|-----------------|
| Major projects                                                          | ---                  | ---                               | ---                           | ---             |
| Minor Projects                                                          | ---                  | ---                               | ---                           | ---             |
| Interdisciplinary Projects                                              | ---                  | ---                               | ---                           | ---             |
| Industry sponsored                                                      | ---                  | ---                               | ---                           | ---             |
| Projects sponsored by the University/ College                           | ---                  | ---                               | ---                           | ---             |
| Students research projects<br>(other than compulsory by the University) | ---                  | ---                               | ---                           | ---             |
| Any other(Specify)                                                      | ---                  | ---                               | ---                           | ---             |
| <b>Total</b>                                                            | ---                  | ---                               | ---                           | ---             |

### 3.7 No. of books published

i) With ISBN No.: **02**

Chapters in Edited Books: **02**

ii) Without ISBN No.: **00**

### 3.8 No. of University Departments receiving funds from

UGC-SAP: **00**

CAS: **00**

DST-FIST: **00**

DPE: **00**

DBT Scheme/funds: **00**



3.9 For colleges

Autonomy: **00**                      CPE: **00**                      DBT Star Scheme: **00**  
INSPIRE: **00**                      CE: **00**                      Any Other (specify): **00**

3.10 Revenue generated through consultancy: **Nil.**

3.11 No. of conferences organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              | ---           | ---      | ---   | ---        | ---     |
| Sponsoring agencies | ---           | ---      | ---   | ---        | ---     |

3.12 No. of faculty served as experts, chairpersons or resource persons: **03**

3.13 No. of collaborations

International: **00**                      National: **00**

Any other: **00**

3.14 No. of linkages created during this year: **00**

3.15 Total budget for research for current year in laths:

From funding agency: **00.00**

From Management of University/College: **0.50**

Total: **0.50**

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | --     |
|                | Granted | --     |
| International  | Applied | --     |
|                | Granted | --     |
| Commercialised | Applied | --     |
|                | Granted | --     |

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

| <b>Total</b> | <b>International</b> | <b>National</b> | <b>State</b> | <b>University</b> | <b>Dist</b> | <b>College</b> |
|--------------|----------------------|-----------------|--------------|-------------------|-------------|----------------|
| ---          | ---                  | ---             | ---          | --                | ---         | ---            |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them of the institute in the year

Ph. D. Guides: **03**

Students registered: **00**

3.19 No. of Ph.D. awarded by faculty from the Institution: **00**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF: **00**

SRF: **00**

Project Fellows: **00**

Any other: **00**

3.21 No. of students Participated in NSS events:

University level: **00**

State level: **00**

National level: **00**

International level: **00**

3.22 No. of students participated in NCC events:

University level: **00**

State level: **00**

National level: **00**

International level: **00**

3.23 No. of Awards won in NSS:

University level: **00**

State level: **00**

National level: **00**

International level: **00**

3.24 No. of Awards won in NCC:

University level: **00**

State level: **00**

National level: **00**

International level: **00**

### 3.25 No. of Extension activities organized

University forum: **00**

College forum: **00**

NCC: **00**

NSS: 00

Any other: **00**

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree plantation: Plantation at school and college ground, roadsides and at Holy places.
- Active participation in clean India Green Indi Campaign.
- Women empowerment through rallies, debate, GD and workshop.
- Free medical check up camping.
- Participation in Pulse polio Vaccination programme and awareness.
- Counselling programme for student through workshops and poster display.
- AIDS prevention, its control and awareness through workshop poster displays, banners.
- Rally on Sickel-Cell Anaemia, Save Girl Child, Ahinsa And Vruksha Dindi.
- Yoga, Meditation and sports activities at adopted village.
- Environment awareness and smokeless Chula demonstration.
- Essay competition on Disaster management.
- Workshop on soft skill.
- Formation of Red Ribbon Club, Disaster Management Club, Yuva Kalyan Club.
- Celebration of Independence day, Republic day, Gandhi Jayanti, Gadge Baba Jayanti, NSS day, Sadbhavan day, Dahi Handi, Swami Vivekananda Jayanti, Teacher day etc.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities                                                                         | Existing                         | Newly created | Source of Fund            | Total           |
|------------------------------------------------------------------------------------|----------------------------------|---------------|---------------------------|-----------------|
| Campus area                                                                        | 10562 sq.m.                      | ---           | Gaurishankar Seva Samitti | 10562 sq.m.     |
| Class rooms                                                                        | 660 sq.ft. (4)<br>465 sq.ft. (2) | ---           | Gaurishankar Seva Samitti | 6 of 3570 sq.ft |
| Laboratories                                                                       | 1050 sq.ft (5)                   | ---           | Gaurishankar Seva Samitti | 5 of 5250 sq.ft |
| Other infrastructural facilities                                                   | 3431 sq.ft.                      | ---           | Gaurishankar Seva Samitti | 3431 sq.ft.     |
| No. Of important equipments purchased ( $\geq$ 1-0 lakhs) during the current year. | 03                               | 05            | UGC                       | 08              |
| Value of the equipment purchased during the year (Rs. In Lakhs)                    | 0.67292                          | 0.84958       | Gaurishankar Seva Samitti | 1.5225          |

#### 4.2 Computerization of administration and library

5 Computers with automation software for office administration and 1 computer with library automation software for library were updated.

#### 4.3 Library services:

|            | Existing |           | Newly added |           | Total |           |
|------------|----------|-----------|-------------|-----------|-------|-----------|
|            | No.      | Value     | No.         | Value     | No.   | Value     |
| Text Books | 3661     | 937234.00 | 463         | 136367.00 | 4124  | 107360.00 |
| Reference  | 68       | 40900.00  | ---         | ---       | 68    | 40900.00  |

|                        |     |          |     |         |     |          |
|------------------------|-----|----------|-----|---------|-----|----------|
| Books                  |     |          |     |         |     |          |
| e-Books                | 210 | 00.00    | --- | ---     | 210 | ---      |
| Journals & Periodicals | 25  | 37235.00 | 04  | 1400.00 | 29  | 38635.00 |
| e-Journals             | --- | ---      | --- | ---     | --- | ---      |
| Digital Database       | --- | ---      | --- | ---     | --- | ---      |
| CD & Video             | 34  | ---      | --- | ---     | 34  | ---      |
| Others (specify)       | --- | ---      | --- | ---     | --- | ---      |

#### 4.4 Technology up gradation (overall):

|              | Total Computers | Computer Labs | Internet  | Browsing Centres | Computer Centres | Office    | Departments | Others    |
|--------------|-----------------|---------------|-----------|------------------|------------------|-----------|-------------|-----------|
| Existing     | 30              | 01            | 29        | 01               | ---              | 01        | ---         | 01        |
| Added        | 02              | ---           | ---       | ---              | ---              | ---       | ---         | ---       |
| <b>Total</b> | <b>32</b>       | <b>01</b>     | <b>29</b> | <b>01</b>        | <b>---</b>       | <b>01</b> | <b>---</b>  | <b>01</b> |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Nil.

#### 4.6 Amount spent on maintenance in lakhs:

- i) ICT : 0.35438
- ii) Campus Infrastructure and facilities : 0.77502
- iii) Equipments : 0.84958
- iv) Others : 2.75570

.....

**Total : 4.73468**

## **Criterion – V**

### **5. Student Support and Progression**

#### **5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- ✓ Support for Students from SC/ST, OBC and economically weaker sections through different scholarships.
- ✓ Support for Students with physical disabilities.
- ✓ Support for Students to participate in various sports, curricular and extra-curricular competitions at State, National and International level.
- ✓ Medical assistance to students: health insurance etc.
- ✓ Organized coaching classes for competitive exams.
- ✓ UGC sponsored Remedial coaching classes for SC, ST, OBC and Minorities students.
- ✓ Skill development programme (personality development, spoken English, computer literacy, etc.)
- ✓ Support for “slow learners”.
- ✓ Exposures to students to other institution of higher learning/corporate/business house etc.
- ✓ Publication of student magazine.
- ✓ Teacher Guardian Scheme.
- ✓ Career and Counselling Cell.
- ✓ Students and Staff Grievance Cell.
- ✓ Special Network Resource Centre.
- ✓ Internet facility with 4mbps Broad Band Service.
- ✓ Organised Excursion tours.
- ✓ Industrial visits.
- ✓ Book Bank Facility for Advance Learners.
- ✓ Annual Social Gathering.
- ✓ Special Prize Awards given to meritorious students.

- ✓ Conducted various extension activities through NSS.
- ✓ Poor Students Welfare Scheme by Staff

5.2 Efforts made by the institution for tracking the progression:

- 1) The Financial funds were available and disbursed in time.
- 2) **64.25%** of students received financial assistance from Central Government respectively.
- 3) Government reservation policy for college admission is strictly followed.
- 4) Awareness about the various scholarship schemes through prospectus.
- 5) The ramp is provided to physical disabled students.
- 6) Almost all facilities are provided like library, common girl room, drinking RO water.
- 7) Funds are provided to economically weaker students through Poor Welfare Scheme funded by staff.
- 8) Transport facilities are made available during emergency situation.
- 9) Insurance scheme against accident run in the college as per the parent university rule.
- 10) Free Medical camp were organised by National Service Scheme.
- 11) Special Lectures are arranged on various competitive and entrance examination.
- 12) Workshops are organised for students to enhance communication skills.
- 13) Identification of slow learner students by class test and Teacher Guardian Scheme.
- 14) Students are motivated and participated in workshop, seminar, conferences and cultural events conducted by other institution.
- 15) College Magazine was published
- 16) Women Harassment Prevention committee including girls students
- 17) Anti-ragging committee including students
- 18) Student and Staff grievances committee
- 19) Student Representative Council

### 5.3 (a) Total Number of students

|     | PG | Ph. D. | DMLT | Total |
|-----|----|--------|------|-------|
| 336 | 40 | 00     | 27   | 403   |

|     |    |       |       |     |       |
|-----|----|-------|-------|-----|-------|
| Men | No | %     | Women | No  | %     |
|     | 86 | 21.33 |       | 317 | 78.66 |

(b) No. of students outside the state: 00

(c) No. of international students: 00

| Last Year (2014-15) |    |    |     |                       |       | This Year (2015-16) |    |    |     |                       |       |
|---------------------|----|----|-----|-----------------------|-------|---------------------|----|----|-----|-----------------------|-------|
| General             | SC | ST | OBC | Physically Challenged | Total | General             | SC | ST | OBC | Physically Challenged | Total |
| 143                 | 30 | 03 | 219 | 00                    | 395   | 138                 | 24 | 03 | 238 | 00                    | 403   |

Demand ratio: 3.24 (B.Sc.) & 1.77 (M.Sc.)

Dropout %: 25.83(B.Sc.) & 10.0 (M.Sc.)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

| Student support Mechanisms                                             | No. of students beneficiary |
|------------------------------------------------------------------------|-----------------------------|
| Collaborative Guidance for Competitive Exam Ex. Deepstambha, Dheya etc | 105                         |

No. of students beneficiaries: 105

5.5 No. of students qualified in these examinations



NET: **00**                      SET/SLET: **01**                      GATE: **00**  
CAT: **00**                      IAS/IPS etc: **00**                      State PSC: **00**  
UPSC: **00**                      Others: **00**

#### 5.6 Details of student counselling and career guidance

| <b>Programmes</b>       | <b>No. of students beneficiary</b> |
|-------------------------|------------------------------------|
| Personality Development | 89                                 |
| Skill development       | 74                                 |
| Computer literacy       | 48                                 |
| Environmental Awareness | 225                                |

No. of students benefitted: **436**

#### 5.7 Details of campus placement

| <b>On campus</b>                       |                                        |                                  | <b>Off Campus</b>                |
|----------------------------------------|----------------------------------------|----------------------------------|----------------------------------|
| <b>Number of Organizations Visited</b> | <b>Number of Students Participated</b> | <b>Number of Students Placed</b> | <b>Number of Students Placed</b> |
| ---                                    | ---                                    | ---                              | ---                              |
| ---                                    | ---                                    | ---                              | ---                              |

#### 5.8 Details of gender sensitization programmes

- The institution has well established Women Sexual harassment prevention Committee.
- One day workshop on sexual problems was organised for students.
- Rally on women empowerment was arranged by students.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level: **00**                      National levels: **00**  
International level: **00**

No. of students participated in cultural events

State/ University level: **32**

National levels: **00**

International level: **00**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level: **00** National levels: **00**

International level: **00**

Cultural:

State/ University level: **00** National levels: **00**

International level: **00**

5.10 Scholarships and Financial Support

|                                                                      | <b>Number of students</b> | <b>Amount</b> |
|----------------------------------------------------------------------|---------------------------|---------------|
| Financial support from institution                                   | ---                       | ---           |
| Financial support from government                                    | 261                       | 1056314.00    |
| Financial support from other sources                                 | ---                       | ---           |
| Number of students who received International/ National recognitions | ---                       | ---           |

5.11 Student organised / initiatives

Fairs:

State/ University level: **00** National levels: **00**

International level: **00**

Exhibition:

State/ University level: **00** National levels: **00**

International level: **00**

5.12 No. of social initiatives undertaken by the students:

**Annexure III**

5.13 Major grievances of students (if any) redressed:

Nil

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

##### **Vision:**

A scientific and educational community that is open and welcoming, creative and adaptive and renowned for excellence in knowledge and skills.

##### **Mission:**

We are committed to quality education, empowering personalities and development of responsible members of the society.

#### **6.2 Does the Institution has a management Information System**

Yes,

The management information is uploaded on dated **07/09/2015** on the website [www.dhemis.maharashtra.gov.in](http://www.dhemis.maharashtra.gov.in) developed by Director, Higher Education, Pune.

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

The college thoroughly plans and develops action plans for effective implementation of the curriculum. Teaching plans are prepared in accordance with yearly planner provided by the office. Teachers prepare schedule of work for each subject semester/term wise. The teaching plans are checked by the staff him/herself and by the Head of the department. The actual periods engaged by the staff members and topic covered in that lecture are mentioned in the academic diary. The academic diary is provided by college to the individual teachers. The weekly verification of academic diary is under the control of the

head of department of their respective subject and monthly verification is done by the head of institution of the college.

The curriculum effectively delivered through lectures, supported by Power Point Presentations on DLP, OHP and Interactive board. Printed study material is also given to the students and supplemented by Group Discussions, Seminars and Interactive sessions.

The college conducts the regular meetings of the staff members and review is taken on the syllabus coverage. If someone is lacking in timely implementation of curriculum, provision of extra periods is made in the time table.

### 6.3.2 Teaching and Learning

The institution has inbuilt mechanism to monitor, evaluate and improve the quality of teaching and learning. Yearly planner and academic calendar is prepared and distributed to each department well in advance. It is ensured to make effective teaching days more than **198** days during the session. The teaching plans are prepared and syllabus coverage is checked by HOD and Principal. Academic diary is maintained by the teachers and verified by head of the departments and the Principal.

According to the staff justification by University and Joint Director of Higher Education Office, staffs are recruited. The class tests are conducted and assignments are given to the students according to scheduled plan described at the beginning of the session. The budget is prepared well in advance to purchase the required laboratory material at the beginning of the session.

The meetings of HOD's and staffs are conducted regularly to review, the syllabus coverage in each month. The teaching aids and advanced instruments are maintained properly and are updated from time to time.

### 6.3.3 Examination and Evaluation

**I] Examination:** At the time of admission the student are made aware about their attendance and performance in college tests. The undertaking from students is obtained at the beginning of the session mentioning that They will attend all theory and practical class not less than 75% and They will secure not less than 20% marks in each class test. Otherwise they will be detained from appearing of the University examination.

After every month, the attendances of the students are displayed on notice board. If the students are found short in attending the classes, they are counselled by the teacher counsellor concerned. If anybody still short in the attending the classes the letters are dispatched to their parents warning that student is not attending regularly. If he /she fail to make up the attendance, he/she will be detained. Again staff/principal talk with such parents/students and advice to attend the classes after hearing their difficulties regarding less attendance.

After every test examination, the marks are displayed on notice board and the answer sheets are return to the students. If anybody secures less than 6 out of 30, she/he is counselled by teacher counsellor and motivated to give better performance.

**II] Evaluation:** In the semester pattern the weightage to University examination was 80% for theory examination and 20% for internal assessment at UG and PG level.

At UG and PG level the college has adopted evaluation process. According to the process, internal marks are allotted to the students by giving them assignment, performance in class test and academic activity like seminar, group discussion, study tour, industrial visit, visit to educational institution, research organization, field work etc. Apart from mandatory, academic activities, other activities are also performed by the students.

### 6.3.4 Research and Development

The institution has a research laboratory of chemistry with the capacity of 8 students which is recognized by Sant Gadgebaba Amravati University, Amravati. The institution has applied to recognize its Zoology laboratory for research work to Sant Gadgebaba Amravati University, Amravati.

The research committee comprises of some faculty members who are active in the research activity. The recommendation made by the committee like promotion to research project and implementation of allocation of some funds in the budget of institution. The main objective of research committee members is to strengthen research culture.

The college management and Principal encourage the faculty members to pursue Ph.D. programmes on part time basis which facilitated smooth progress and implementation of research and development.

Dr. B. B. Wankhade (Department of Chemistry) and Dr. C.M. Bharambe (Department of Zoology) are the research guides for Ph.D research work recognised by Sant Gadgebaba Amravati University, Amravati. Dr. R. T. Parihar (Department of Chemistry) is research guides for Ph.D research work recognised by Gondwana University, Gadchiroli.

Five faculty members have Ph.D. degrees as their highest qualification and three have M.Phil degrees as highest qualification. Two faculty members are registered for the Ph.D. degree research work. In all, nine faculty members are involved in active research work.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation:

#### I] Library:

- The library has an advisory committee comprising of staff members and the librarian of the college.
- Total number of books and Journals in library is **4124** and **29** respectively.

- There is proper policy for weeding out of books. The stock verification by librarian and an external is performed every year. The damaged/teared/wearied books are sorted. Further the books with outdated content are selected by the librarian and such outdated and disposable books are condemned after recommendation of library committee and approved by the Principal. The library provides the facility of downloading in the Network Resource Centre. Library provide subject-wise manual catalogue to Students and faculty member. College provides Virtual private Network Broad band Services for the students and staff.

## **II] ICT:**

Computers are available for staff in the department of Computer Science, Botany, Zoology, Physics and in the UGC- Network Resource Centre. The teachers freely take help of the ICT resources and internet to complete their prescribed curriculum with the help of DLP projector and computer. Also projectors with interactive board, podium and laptops are available which are used by faculty members and students as and when required.

Faculty members are provided with computers with internet browsing facility for preparation of teaching/learning materials through NRC.

The use of information and communication technology has become very essential in imparting quality based education. Well equipped computer Laboratory, with multimedia, podium system, Interactive board and DLP projectors are available to the faculty as well as students for computer aided teaching. The computer faculty is always available for any need based assistance in the use of ICT.

The computer department also guides from time to time for the use of Internet facility for learning resources.



### III] Instrumentation:

The ICT is well equipped with following instruments:

| Name of the Equipment   | Quantity |
|-------------------------|----------|
| Laptop                  | 01       |
| Desktop Computers       | 30       |
| Laser Printers          | 04       |
| DeskJet Printer (Color) | 01       |
| Scanner                 | 03       |
| Epson DMP               | 05       |
| Webcam SVB              | 02       |
| Speaker                 | 12       |
| Switch                  | 03       |
| Stabilizer              | 01       |

#### 6.3.6 Human Resource Management

College staffs includes Principal, **12** regular teachers including a librarian and a director of physical education, **07** office nonteaching staff and 6 technical staff. There are **13** teachers appointed on clock hour basis. Wet sweeper is appointed on contract basis. Security is provided by the running society. The work is divided into 03 parts:

##### 1. Teaching-learning process:

Prime importance is given to teaching-learning process. In consultation with the staff, head of the department decides work load distribution at the beginning of the session. Teachers on clock-hour basis are

appointed well in advance at the beginning of the session. Every teacher is well aware of their responsibilities.

## **2. Administrative works:**

Head of the Institution in consultation with all teaching and nonteaching staff distributes the **portfolios** of different work at the beginning of the session.

## **Annexure- IV**

## **3. Activities.**

Activities are divided into 06 groups like a) Research b) Co-curricular c) Cultural d) Sports e) Extension f) Excursion. Committees are declared at the beginning of the session Professor Incharge and Head of the departments prepares schedule of the activities.

### **6.3.7 Faculty and Staff recruitment**

The staff members are recruited as per the norms of Maharashtra Government and rules of Sant Gadgebaba Amravati University, Amravati. The post for recruitment is sanctioned by Director of Higher Education and Registrar of Sant Gadgebaba Amravati University, Amravati. The roster checked and passed by Board of College and University Development Cell of Sant Gadgebaba Amravati University, Amravati and commissioner of Amravati region. For the vacant fulltime post, the draft of advertisement is sanctioned by Sant Gadgebaba Amravati University, Amravati and it is published in at least two newspapers out of which are of State level and local level. Selection committee is constituted as per Maharashtra University Act. The teachers are first recruited on probation by signing the agreement. The services are confirmed after satisfactory probation period.

### **6.3.8 Industry Interaction / Collaboration**

The college has entered in MOU'S/collaborative arrangements with the following institutions.

- Amravati University Chemistry Teacher Association
- Manogat Parivar-NGO for betterment of the society
- Swami Vivekanand Ashram, Malkapur
- Gadgebaba Vichar Manch-NGO to spread thought of Sant Gadgebaba through activities
- Government Hospital Malkapur
- Students Welfare section, Sant Gadgebaba Amravati University, Amravati
- Deepstambh, Jalgaon Khandesh
- Red Ribbon Club, branch Malkapur
- Wild Life Conservation, Division Amravati.
- YCMOU, Nasik.
- Amravti University Zooogy Teacher Association.
- Indian Science Congress, Kolkatta.
- Ecobiotech, MIDC, Dasarkhed.
- Chaitanya Biological, Malkapur.

### **6.3.9 Admission of Students**

- The students are selected for the admission to the UG and PG courses according to University norms. The rules and conditions for the eligibility are prescribed in the prospects. The merit list is displayed from amongst the received application forms. The students are admitted as per the rules of reservation quota like SC, ST, VJNT, OBC, PH, Girls etc.
- The students are admitted to career oriented programme according to the rules framed by UGC among the college UG student only.

- The admission process is strictly followed as per the norms for backward classes, the cut off percentage for backward classes goes down while student of higher percentage are also admitted.

#### **6.4 Welfare schemes for teaching nonteaching and student of institution**

##### **I] For Teaching and Non-teaching:**

- Group Insurance Scheme.
- Personal and Home Loan Deduction Guarantee
- Travelling and Daily allowances for Institutional Work
- Registration Fee for Research paper Presentation in conferences

##### **III] For Students:**

- GOI Scholarship to SC/ST, OBC, NT, Minority students.
- Concession to students belongs to economically backward class.
- Concession to wards of teacher and nonteaching employee of Maharashtra Government.
- Group Insurance Scheme.
- Seed money to participate in intercollegiate sports, academic and cultural activities.

#### **6.5 Total corpus fund generated: 00**

#### **6.6 Whether annual financial audit has been done**

Yes ☒ No ☐

#### **6.7 Whether Academic and Administrative Audit (AAA) has been done?**

| Audit Type | External |                 | Internal |                     |
|------------|----------|-----------------|----------|---------------------|
|            | Yes/No   | Agency          | Yes/No   | Authority           |
| Academic   | Yes      | NAAC, Bangalore | Yes      | Head of Institution |

|                |     |                   |     |                        |
|----------------|-----|-------------------|-----|------------------------|
| Administrative | Yes | NAAC,<br>Banglore | Yes | Head of<br>Institution |
|----------------|-----|-------------------|-----|------------------------|

**6.8 Does the University/ Autonomous College declare results within 30 days?**

For UG Programmes      Yes    ☒      No    ☒

For PG Programmes      Yes    ☒      No    ☒

**6.9 What efforts are made by the University/Autonomous College for Examination Reforms?**

No one efforts made by the University during this session.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

Our institution not applied to autonomy.

**6.11 Activities and support from the Alumni Association**

The college alumnae are invited once in a session during annual social gathering. The platform is provided to the alumni of the college to perform their cultural activities and also to share their views with other alumnae, current students and faculties of the college.

More than alumni stable in their life and visited to college

**6.12 Activities and support from the Parent – Teacher Association**

Feedback from Parents on curriculum and teaching methodology was obtained and the data was used for the improvement of the institutional issues.

**6.13 Development programmes for support staff**

“Preparation of Power point presentation” and “Use of ICT equipments for teaching and learning” organised by Computer Science Department.

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

- **Energy Conservation:** Class rooms and laboratories are constructed to provide maximum ventilation to minimize the use of fans and tube lights

during teaching learning processes. The students and staff take responsibilities to put off fans after completion of classes and laboratories.

- **Water Harvesting:** The roof water in rainy season is collected and is allowed to percolate in the well through constructed pit to increase water level of the water resources of the campus.
- **Efforts for Carbon Neutrality:** Well known carbon crediting trees like Saptaparni, Neem and Banyan tree along with decorative plants like palm and ficus are planted in the campus.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Teacher Guardian Scheme in new form.
2. Cultural Activities
3. Extension Activities throughout the session.
4. Student's Participation in various committees.
5. Excursion Tours
6. Book Bank Facility, Additional Book facility and books on Deposition facility
7. Support for slow learners
8. Display of student attendance
9. Teaching plans and execution
10. Subject wise Associations and Activities
11. Sports day Celebration
12. Feedback system
13. Student and Staff Grievance committee
14. Magazine
15. Career counselling
16. Women empowerment
17. Staff Academic diary.
18. Anti-ragging Committee
19. Research Committee
20. Women Sexual Harassment Prevention Committee
21. Student Representative Council
22. Remedial Coaching Classes

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

Academic diary mentioned by staff and checked by HOD and HOI monthly

Staff meetings were conducted to take review as and when required

Attendance of student was displayed every month and poor learners were counselled by TG's

Various competitions and social awareness and other community services have been planned and executed.

Different associations have been established in the various departments to implement various activities which increase academic and extracurricular performance of students.

All things given in the academic calendar were completed within time and well manner.

| Plan of Action                                                                                     | Achievements                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Motivation to teachers to participate in Orientation, Refresher Courses, Seminars and Conferences. | All teachers have attended Orientation and Refresher Courses.<br><br>All teachers have presented their papers in National and International level Conferences. |
| Encouragement to teachers to apply and work on MRPs.                                               | -----                                                                                                                                                          |
| Encouragement to teachers for publishing their articles in various journals.                       | Maximum teachers have published their articles in National, International, Peer Reviewed and Impact Factor Journals.                                           |



|                                                                                 |                                                                                                                      |
|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| The IQAC suggested for CAS Promotions.                                          | One teacher availed of CAS and 11 teachers waiting for CAS                                                           |
| To purchase more books in library                                               | The library newly added 257 Text Books, 04 Journals.                                                                 |
| Motivation to students for higher education.                                    | Every teacher discussed with the students about the same.                                                            |
| Decision about improving teaching and learning process with ICT                 | More equipments of ICT are purchased and are being used by the teachers like Digital Board, DLP Projectors, OHP etc. |
| Participation of students in various curricular and Extra-curricular Activities | Students regularly take part in activities and awarded by different ranks.                                           |
| Advise to organize community oriented Programmes                                | The college is an NSS Cell, organize many more programmes regarding women empowerment and save girl child etc.       |
| To Introduce career oriented programmes                                         | The college started "Water Quality and Soil Testing" course, financed by UGC and latter by college                   |
| Strengthening of current faculty                                                | The college also started DMLT course, affiliated                                                                     |

|  |                  |
|--|------------------|
|  | to YCMOU, Nasik. |
|--|------------------|

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals):

**I] Plan and execution of work by maintaining Academic Diary through the session. (Annexure I)**

**II] Extension activities (Annexure II)**

\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness/protection

- Tree plantation and conservation by National Service Scheme unit in college barn-yard area on Independence Day.
- Tree plantation was also done at the public places like Idgaha Maidan, School premises of Datala.
- Rally's were also organized on the theme Cleanliness, Sewage disposal and Septic tanks at the adopted village.
- Disaster management cell was established at college level.

7.5 Whether environmental audit was conducted? Yes ☒ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

- Student centred activities with appropriate weightage to Academic, Extension, Sports and Cultural sites.
- Visionary Management.
- College is included in 2f and 12B list of UGC hence entitled to receive grants.
- Qualified and dedicated staff with high level of team spirit.

## **II) Weaknesses:**

- Limitation of space
- Diverse student community.

## **III) Opportunities:**

- To develop interdisciplinary research centre.
- To give need base services to society through consultancy.
- To produce skill- knowledge providers with scientific temper to serve the society.
- To become a scientific educational institute renowned at National and International level.

## **IV) Challenges:**

- Educationally backward region empowerment.
- Generation of resources for technology upgradation.
- Campus placements.
- Improvement of University Examination results.
- Collaboration with National/ International Institutions.
- Recruitment of qualified teaching faculty members on the vacant posts.

### **7.7. Plans of institution for next year**

- Expansion of library with reading room.
- Renovation of Building
- Construction of seminar hall.
- Construction of Research Centre.
- Construction of rooms for other activities.

Name: Dr. C. M. Bharambe

Name: Dr. B. B. Wankhade

---

Signature of the Coordinator, IQAC

---

Signature of the Chairperson, IQAC

**BEST PRACTICE I**

**Title:**

**“Plan and execution of work by maintaining Academic Diary through the session”.**

**Goals:**

- 1) To put on teaching plans on paper.
- 2) To maintain record of daily work through the session.
- 3) To check percentage of lectures engaged out of desired effective teaching hours.
- 4) To improve working culture through introspection.

**The Context:**

In the current scenario, quality education has proved its prime importance. In the educational Institutions, the norms regarding yearly working days, effective teaching days, work load of individual teacher, responsibility of faculty towards student progress etc. are very clearly mentioned in UGC norms. The teachers were planning their teaching plans hours spent by the teacher are recorded in the biometric machine. But unless the teacher himself doesn't take initiation in the academic work, it will be less effective. So it was thought of interest to provide academic diary to each teacher so that she/he can prepare teaching plan can record daily work and introspect at the end of the session to improve the performance if necessary.

**The Practice:**

The academic diary was prepared after conducting discussion on it in the staff council meeting. The diary is provided to each faculty members. He writes personal information on the first page at the beginning of session concern head of the department holds meeting with the subject teachers of his department and decides workload distribution amongst the teachers. Portfolio of various activities is declared by the Principal at the beginning of the session. Every

teacher mention workload, portfolio assigned and time table in his diary and prepare teaching plan approved by concern head of the department. The daily work format includes timing of period engaged, time in and time out of the college, number of hours spent in the college and total effective teaching hours. Teacher maintains the diary daily and gets it checked by head of the department on every Saturday of the week. The diary is submitted to head of the department on last Saturday of every month. Principal checks total effective hours allotted and actually taken. The review is taken regarding percentage period engaged at the end of the semester. Teacher summarises the work at the end of the session. The record regarding tests conducted, leaves, other activities and achievement is also recorded in the diary.

#### **Evidence of Success:**

Academic diary is maintained by every faculty member. The goals set for this practice are achieved. The record of all activities is available with the teachers. The execution of teaching plan is well organized. The number of periods allotted to a teacher for example Assistant Professor should be 16 Hrs multiply by 30 weeks ie. 480 Hrs, the teacher could not engaged 100% periods indicating number of working days in the session is deficient. If hours allotted for effective teaching purpose are 100% ie. 480 hours in the session and percent period engaged are less, it indicates the teacher has not given his best performance and need to take extra periods. The improvement in the periods engaged in the great outcome of this practice.

#### **Problem Encountered and Resources Required:**

The academic diary including 74 pages is printed casting about Rs. 1000/- for 20 pieces. The main problem is to maintain the diary daily by individual teacher and get it checked by HOD and the Principal is the tedious work and needs punctuality. After practice of some months the problem of not submission of diary in proper time is solved.

**BEST PRACTICE II**

**Title:**

**Extension activities**

**Goal:**

To inculcate social responsibilities amongst the students.

**The Context:**

Along with curricular knowledge it is the need of the day to provide platform to the students to gain knowledge of life. Everybody comes from society and it is responsibilities of everybody to pay for the betterment of the society. As compare to others, students are young, enthusiastic and knowledgeable. If they are aware of problems related to the society during their education, they can give better service to the Nation. If they are provided with ample of opportunities to mix with various sections of society through different activities, they can improves their thought process which can be very much helpful in solving the problem of their own as well as of the society in future. Extension activities plays important role in overall development of personality of students.

**The Practice and evidence of success:**

It was observed that when student takes part in rallies, campaigns and other extension activities, they feels more responsible and have a sense of cooperation. In the residential camp, when they mix with people of village and when they came to know the problem of poverty, health, economy etc., they express that they are now aware of real India. While observing others nature and altitude, they thing absent their Real self and Ideal self. These results indicate that there is need of the day to provide platform to the students for extension activities to inculcate ethic values and senses of society related problems.

The major extension activities conducted during the 2015-16 are as under:

- Tree plantation of golden palm and ficus in the college
- Celebration of NSS day and cleanliness on 29/09/2015.
- Celebration of Mahatma Gandhi Jayanti on 02/10/2015.
- NSS camp at Datala between 23/01/2016 to 30/01/2016.
- Cleanliness of ground and street at NSS camp Datala.
- Yoga and Mediation at Datala NSS camp.
- Project on soak pit in camping village.
- Debate on Personality Development, Environmental Awareness, Youth in Nation Building, Tradition and Modernisation and Journalism.
- Celebration of Independence Day and Republic Day.
- Celebration of Gadge Baba Birth Anniversary.
- Cleanliness of drainage line in camp village.
- Sports and Cultural activities at Camp.
- Awareness Rally's.
- Charcha satra organised of renowned persons to aware NSS students.

**Major Activities during the year in the sphere of extension activities and  
Institutional Social Responsibility**

- Tree plantation: Plantation at school and college ground.
- Active participation in Clean College Campus Campaign.
- Women empowerment through rallies, debate, GD and workshop.
- Free medical check up camping.
- Participation in Pulse polio Vaccination programme and awareness.
- Counselling programme for student through workshops and poster display.
- AIDS prevention, its control and awareness through workshop poster displays, banners.
- Rally on Sickel-Cell Anaemia, Save Girl Child, Ahinsa And Vruksha Dindi.
- Yoga, Meditation and sports activities at adopted village.
- Environment awareness and smokeless Chula demonstration.
- Essay competition on Disaster management.
- Workshop on soft skill.
- Formation of Red Ribbon Club, Disaster Management Club, Yuva Kalyan Club.
- Poor Students Welfare Scheme
- Celebration of Independence day, Republic day, Gandhi Jayanti, Gadge Baba Jayanti, NSS day, Sadbhavan day, Dahi Handi, Swami Vivekananda Jayanti, Teacher day etc.



## Annexure IV

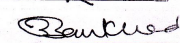
Vidnyan Mahavidyalaya, Malkapur, Dist:- Buldana.

### NOTICE

Following portfolios are distributed to the staff members for the academic session 2015-16. All I/c Prof. are required to submit a plan of action for their portfolio to the undersigned as early as possible.

### PORT FOLIO 2015-2016

| Sr.No. | Name of the Committee       | Staff members                   | Signature                                                                             |
|--------|-----------------------------|---------------------------------|---------------------------------------------------------------------------------------|
| 1.     | IQAC (NAAC)                 | Prof. Dr.C.M.Bharambe           |    |
| 2.     | Admission                   | B.Sc.I - Prof. D.Y.Dhale        |    |
|        |                             | Dr. Y.P.Patil                   |    |
|        |                             | M.Sc.I - Dr.R.T.Parihar         |    |
|        |                             | B.Sc.II - Prof. S.V.Borle       |    |
| 3.     | N.S.S./Extension            | B.Sc.III - Prof.G.H.Kurhade     |    |
| 4.     | Time Table                  | Prof.S.V.Borle                  |    |
| 5.     | Discipline                  | Prof.Sau.V.N.Saoji              |    |
|        |                             | Prof.V.S.Deole                  |    |
|        |                             | Prof. Dr.R.T.Parihar            |    |
| 6.     | T. G. Scheme                | Shri. U. V. Shinde              |    |
|        |                             | Dr. C.M.Bharambe                |    |
|        |                             | Prof. Y. D. Patil               |    |
|        |                             | Prof.S.V.Borle                  |   |
|        |                             | Prof.D.Y.Dhale                  |  |
| 7.     | Career Guidance             | Prof.G.H.Kurhade                |  |
| 8.     | College Exam.               | Prof.S.K.Karande                |  |
| 9.     | Env. Studies                | Dr.C.M.Bharambe                 |  |
| 10.    | Magazine                    | Prof.Y.D.Patil                  |  |
| 11.    | Alumni Association          | Dr. R.T.Parihar                 |  |
|        |                             | Dr.Y.P.Patil                    |  |
| 12.    | PRO/Photography             | Prof.G.H.Kurhade                |  |
| 13.    | Staff Council ( Secretary)  | Shri.P.G.Kolte                  |  |
| 14.    | Staff Activities            | Shri.S.G.Narkhede               |  |
| 15.    | Excursion                   | Sau.V.N.Saoji                   |  |
| 16.    | DMLT/YCMOU                  | Prof. V.S.Deole                 |  |
| 17.    | Grievances                  | Dr.R.T.Parihar                  |  |
|        |                             | Shri.B.A.Sawale                 |  |
|        |                             | Heads (concern)                 |  |
|        |                             | Prof. A.J.Rathi                 |  |
| 18.    | Student Activities          | Prof.Sau.V.N.Saoji              |  |
|        |                             | Prof.S.V.Borle                  |  |
|        |                             | Dr.C.M.Bharmabe                 |  |
|        |                             | Shri.S.G.Narkhede               |  |
| 19.    | Purchase                    | Prof.G.H.Kurhade (SRC)          |  |
|        |                             | Prof.D. Y. Dhale(Co-curricular) |  |
|        |                             | Prof. V. S. Deole (Sport)       |  |
| 20.    | Internal Assessment Marks   | All Heads/ S.G.Narkhede         |  |
| 21.    | Remedial Coaching Classes   | Dr. Y. P. Patil                 |  |
| 22.    | Poor Student Welfare Scheme | Dr. C. M. Bharambe              |  |
|        |                             | Prof.S.V.Borle                  |  |
|        |                             | Prof.G.H.Kurhade                |  |
| 23.    | Library                     | Shri.M.W.Kolte                  |  |
|        |                             | Dr.Y.P.Patil                    |  |
|        |                             | Sau. J. S. Kulkarni             |  |

  
Principal,  
Vidnyan Mahavidyalaya

**VIDNYAN MAHAVIDYALAYA, MALKAPUR, DIST-BULDANA.**  
**YEARLY PLANNER-2015-2016.**

| JUNE               | JULY               | AUG.               | SEP.               | OCT.               | NOV.               | DEC.               | JAN.               | FEB.               | MAR.               | APR.               | MAY                |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest | 1<br>18. Sec. Fest |
| 2                  | 2                  | 2                  | 2                  | 2                  | 2                  | 2                  | 2                  | 2                  | 2                  | 2                  | 2                  |
| 3                  | 3                  | 3                  | 3                  | 3                  | 3                  | 3                  | 3                  | 3                  | 3                  | 3                  | 3                  |
| 4                  | 4                  | 4                  | 4                  | 4                  | 4                  | 4                  | 4                  | 4                  | 4                  | 4                  | 4                  |
| 5                  | 5                  | 5                  | 5                  | 5                  | 5                  | 5                  | 5                  | 5                  | 5                  | 5                  | 5                  |
| 6                  | 6                  | 6                  | 6                  | 6                  | 6                  | 6                  | 6                  | 6                  | 6                  | 6                  | 6                  |
| 7                  | 7                  | 7                  | 7                  | 7                  | 7                  | 7                  | 7                  | 7                  | 7                  | 7                  | 7                  |
| 8                  | 8                  | 8                  | 8                  | 8                  | 8                  | 8                  | 8                  | 8                  | 8                  | 8                  | 8                  |
| 9                  | 9                  | 9                  | 9                  | 9                  | 9                  | 9                  | 9                  | 9                  | 9                  | 9                  | 9                  |
| 10                 | 10                 | 10                 | 10                 | 10                 | 10                 | 10                 | 10                 | 10                 | 10                 | 10                 | 10                 |
| 11                 | 11                 | 11                 | 11                 | 11                 | 11                 | 11                 | 11                 | 11                 | 11                 | 11                 | 11                 |
| 12                 | 12                 | 12                 | 12                 | 12                 | 12                 | 12                 | 12                 | 12                 | 12                 | 12                 | 12                 |
| 13                 | 13                 | 13                 | 13                 | 13                 | 13                 | 13                 | 13                 | 13                 | 13                 | 13                 | 13                 |
| 14                 | 14                 | 14                 | 14                 | 14                 | 14                 | 14                 | 14                 | 14                 | 14                 | 14                 | 14                 |
| 15                 | 15                 | 15                 | 15                 | 15                 | 15                 | 15                 | 15                 | 15                 | 15                 | 15                 | 15                 |
| 16                 | 16                 | 16                 | 16                 | 16                 | 16                 | 16                 | 16                 | 16                 | 16                 | 16                 | 16                 |
| 17                 | 17                 | 17                 | 17                 | 17                 | 17                 | 17                 | 17                 | 17                 | 17                 | 17                 | 17                 |
| 18                 | 18                 | 18                 | 18                 | 18                 | 18                 | 18                 | 18                 | 18                 | 18                 | 18                 | 18                 |
| 19                 | 19                 | 19                 | 19                 | 19                 | 19                 | 19                 | 19                 | 19                 | 19                 | 19                 | 19                 |
| 20                 | 20                 | 20                 | 20                 | 20                 | 20                 | 20                 | 20                 | 20                 | 20                 | 20                 | 20                 |
| 21                 | 21                 | 21                 | 21                 | 21                 | 21                 | 21                 | 21                 | 21                 | 21                 | 21                 | 21                 |
| 22                 | 22                 | 22                 | 22                 | 22                 | 22                 | 22                 | 22                 | 22                 | 22                 | 22                 | 22                 |
| 23                 | 23                 | 23                 | 23                 | 23                 | 23                 | 23                 | 23                 | 23                 | 23                 | 23                 | 23                 |
| 24                 | 24                 | 24                 | 24                 | 24                 | 24                 | 24                 | 24                 | 24                 | 24                 | 24                 | 24                 |
| 25                 | 25                 | 25                 | 25                 | 25                 | 25                 | 25                 | 25                 | 25                 | 25                 | 25                 | 25                 |
| 26                 | 26                 | 26                 | 26                 | 26                 | 26                 | 26                 | 26                 | 26                 | 26                 | 26                 | 26                 |
| 27                 | 27                 | 27                 | 27                 | 27                 | 27                 | 27                 | 27                 | 27                 | 27                 | 27                 | 27                 |
| 28                 | 28                 | 28                 | 28                 | 28                 | 28                 | 28                 | 28                 | 28                 | 28                 | 28                 | 28                 |
| 29                 | 29                 | 29                 | 29                 | 29                 | 29                 | 29                 | 29                 | 29                 | 29                 | 29                 | 29                 |
| 30                 | 30                 | 30                 | 30                 | 30                 | 30                 | 30                 | 30                 | 30                 | 30                 | 30                 | 30                 |
| 31                 | 31                 | 31                 | 31                 | 31                 | 31                 | 31                 | 31                 | 31                 | 31                 | 31                 | 31                 |
| W. Day             | 14                 | 26                 | 25                 | 25                 | 6                  | 25                 | 25                 | 24                 | 24                 | 21                 | 239                |
| E.T. Day           | 8                  | 25                 | 23                 | 25                 | 0                  | 20                 | 24                 | 24                 | 24                 | -                  | -                  |
| Total              |                    |                    | I Term             | 106                |                    |                    |                    |                    | II Term            | 92                 | 198                |

**Principal**  
 Vidnyan Mahavidyalaya,  
 Malkapur, Dist. BULDANA.